



18 February 2020

Applying for Global Permits and Generic TMPs in MyWorksites

Dear Colleagues and Delivery Partners,

CCC and CTOC has produced updated guidance and flowcharts to assist applicants that wish to apply for Global Permits and Generic TMPs. The guidance also explains how a GTMP that has been approved in the past can be re-submitted for new/other client organisations.

The attached application process has been designed to help organisations reduce the overall TTM Service Fees that are payable to CTOC with regards to Generic TMPs.

If you have any questions or queries, please in the first instance contact:

For TTM queries: TMC@tfc.govt.nz

For Worksite/CAR queries: Asset.protection@ccc.govt.nz

Many thanks

Asset Protection and Transport Operations

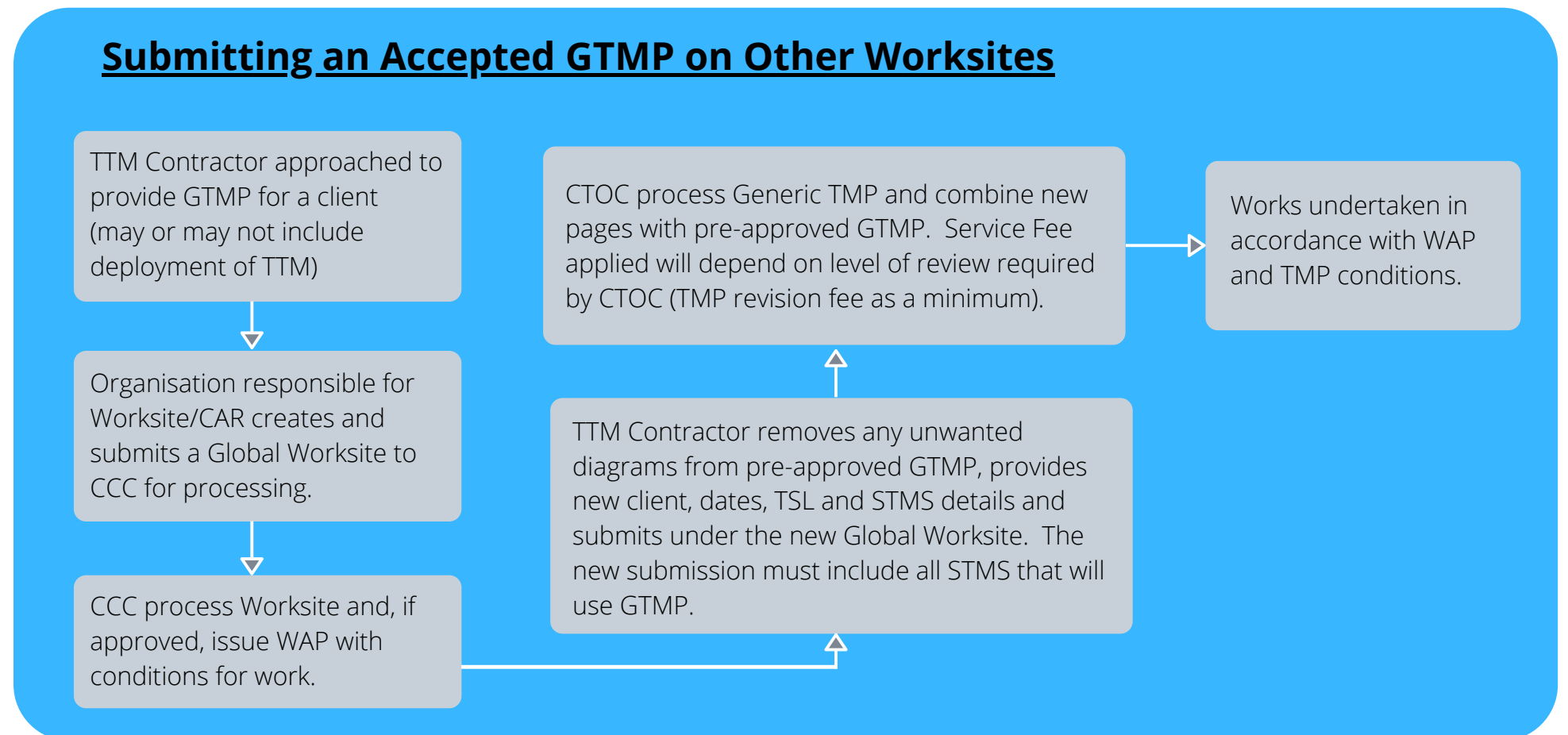
Introduction & Notes

- This sheet explains how a TTM Contractor can apply for a full review of Generic Traffic Management Plan (GTMP) diagrams and also how a set of pre-approved diagrams can be submitted under a new Global Permit / Corridor Access Request (CAR) for other clients.
- Each full GTMP review will be subject to the standard Generic TMP Service Fee (currently \$322 incl GST).
- Submitting pre-approved GTMP diagrams to a new Global Permit (CAR) will be subject to a TMP Revision Service Fee (currently \$80.50 incl GST). Applying a revision fee instead of a full review fee is at CTOC officer sole discretion.
- All Global Permits (CAR) and GTMPs must have a full review at least every 12 months.
- Failure to adhere to Global Permit (CAR) or GTMP conditions may result in the Global Permit or GTMP being revoked.
- Failure to undertake activities per accepted TMP may result in inspection fees being issued.
- A "Mock" Global Permit Worksite is created solely for the purpose of processing the initial GTMP; they will be declined on review of GTMP and cannot be used to undertake any works.
- CCC and CTOC operate a 3 strike policy. Failure to adhere to Global Permit (CAR) or TMP conditions 3 times may result in Global Permit (CAR) or GTMP being revoked or suspended.

Initial Approval



Submitting an Accepted GTMP on Other Worksites



USE OF GENERIC TRAFFIC MANAGEMENT PLANS (TMPS) IN CONJUNCTION WITH MYWORKSITES

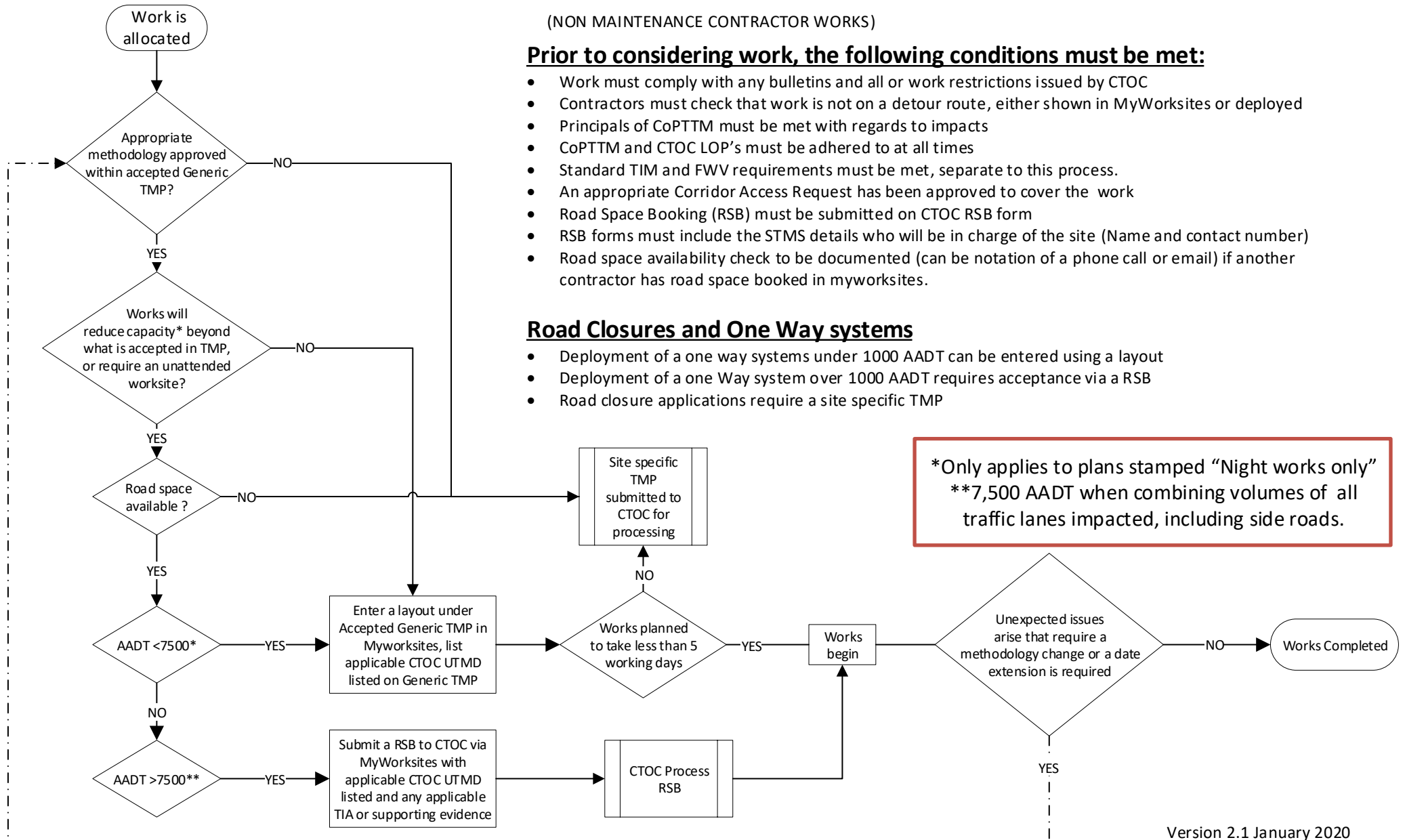
(NON MAINTENANCE CONTRACTOR WORKS)

Prior to considering work, the following conditions must be met:

- Work must comply with any bulletins and all or work restrictions issued by CTOC
- Contractors must check that work is not on a detour route, either shown in MyWorksites or deployed
- Principals of CoPTTM must be met with regards to impacts
- CoPTTM and CTOC LOP's must be adhered to at all times
- Standard TIM and FWV requirements must be met, separate to this process.
- An appropriate Corridor Access Request has been approved to cover the work
- Road Space Booking (RSB) must be submitted on CTOC RSB form
- RSB forms must include the STMS details who will be in charge of the site (Name and contact number)
- Road space availability check to be documented (can be notation of a phone call or email) if another contractor has road space booked in myworksites.

Road Closures and One Way systems

- Deployment of a one way systems under 1000 AADT can be entered using a layout
- Deployment of a one Way system over 1000 AADT requires acceptance via a RSB
- Road closure applications require a site specific TMP



*Only applies to plans stamped "Night works only"
 **7,500 AADT when combining volumes of all traffic lanes impacted, including side roads.