

# Fees and Charges

## Schedule of Fees and Charges

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All fees and charges listed in this Schedule are set under sections 12 or 150 of the Local Government Act 2002, other relevant legislation (such as the Building Act 2004, Food Act 2014, etc.), or Council By-law.

## **City Council Fees & Charges for 2019/20**

### **Fees and charges set under section 12 Local Government Act 2002**

## **Corporate**

### **Debt Collection**

Where any fee or charge (or other amount payable) has not been paid by the due date, the Council may commence debt recovery action. The Council reserves the right to charge interest, payable from the date the debt became due, calculated in accordance with (or on a basis that ensures it does not exceed interest calculated in accordance with) Schedule 2 of the Interest on Money Claims Act 2016. The Council also reserves its right to recover the costs incurred in pursuing recovery of the debt on a solicitor / client basis. Debt recovery action commences when the Council sends the debt to a debt collector or a lawyer to be recovered, whether or not any court proceedings are issued.

### **Online or Credit Card Payments**

The Council is not obliged to accept any online or credit card payment. Where such payments are accepted, the Council reserves the right to add a surcharge to the amount being paid, to approximately meet the costs incurred by the Council as a result of this acceptance.

### **Payment denominations**

All payments to Council should be in reasonable denominations, including compliance with section 27 of the Reserve Bank Act 1989 for cash payments. The Council reserves the right to refuse acceptance or to add an additional administration fee to the amount owed where the payer attempts to make multiple small-denomination payments (including multiple payments by cheque or electronic mechanisms) in a manner which Council staff at their sole discretion consider to be unreasonable or vexatious.

**City Council Fees & Charges for 2019/20**

Fees and charges set under section 150 of the Local Government Act 2002 or other relevant legislation (eg. Dog Control Act 1990, Building Act 2004, Food Act 2014, etc.) or By-law

<b>Fees for 2019/20</b>
<b>GST Inclusive (15%)</b>

**Official Information requests**

*For requests for information under the Local Government Official Information and Meetings Act 1987*

*Where the information request is covered by fees defined elsewhere, that fee shall prevail.*

*Examples include LIM, plan sales, cemetery and Library enquiries, copies of video, audio and film tapes.*

**Copy and Print Services (for information requests)**

Cost of copy/photocopying

A4	\$0.20
A3	\$2.00
A2	\$3.50
A1	\$6.50
A0	\$10.50

Cost of Scanning for hard copy application conversion

1 - 20 single sided A3 & A4 pages	\$27.40
21 - 40 single sided A3 & A4 pages	\$29.50
41 - 60 single sided A3 & A4 pages	\$33.50
61 - 80 single sided A3 & A4 pages	\$37.90
81 - 100 single sided A3 & A4 pages	\$42.00
101 - 150 single sided A3 & A4 pages	\$49.50
each 100 sheets or part thereof over 100	\$70.50

Cost per sheet larger than A3

1 - 20 single sided	\$27.50
21 - 40 single sided	\$37.90
41 - 60 single sided	\$59.00
61 - 80 single sided	\$80.00
81 - 100 single sided	\$100.00
101 - 150 single sided	\$138.00

each 100 sheets or part thereof over 100	\$160.00
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#### Aerial Photographs

A4	\$18.50
A3	\$26.00
A2	\$37.00
A1	\$47.00
A0	\$84.00

#### Staff time recovery

For time spent actioning the request in excess of one hour.

- for the first chargeable half hour or part thereof	\$38.00
- for each half-hour thereafter	\$38.00

#### All other costs to obtain or supply the information

The amount actually incurred in responding to the request.

General Manager's discretion to determine full cost recovery

#### Deposit may be required

A deposit may be required where the charge is likely to exceed \$100 or where some assurance of payment is required to avoid waste of resources.

General Manager's discretion to determine the deposit required.

**City Council Fees & Charges for 2019/20**

Fees and charges set under section 12 Local Government Act 2002

Fees for 2019/20

GST Inclusive (15%)

**Art Gallery****Curatorial**

Photographic reproduction	Art Gallery director's discretion to set fees
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**Venue Hire**

Hire of Auditorium - hourly	\$250.00
Hire of Auditorium - up to 4 hours	\$500.00
Hire of Auditorium - up to 8 hours	\$900.00
Hire of Auditorium Friday and Saturday evenings from 5pm - flat fee in place of hourly charge	\$1,000.00
Auditorium function surcharge applies outside business hours, Sundays and public holidays. One-off fee.	\$300.00
Gallery Tours associated with a venue hire	Art Gallery director's discretion to set fees
Hire of Foyer (includes wedding & reception events) - evening 5.05pm to 12.30am	\$2,750.00
Hire of Foyer - additional costs after 12:30am. Per half hour	\$500.00
Forecourt Hire	Art Gallery director's discretion to set fees

**Exhibition fees**

Admission fees for special exhibitions	Art Gallery director's discretion to set fees
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**Gallery Tour charges**

Pre-booked group tours - per student	\$1.00
Pre-booked group tours - per adult	\$5.00
School classes - 1.5 hr session - per person	\$2.00

*The above fees exclude pay per view exhibitions***Akaroa Museum***Admission charges no longer apply*

Family history, genealogical enquiry - initial enquiry	\$25.00
Family history, genealogical enquiry - additional work per hour	\$25.00

**City Council Fees & Charges for 2019/20**

Fees and charges set under section 12 Local Government Act 2002

**Fees for 2019/20**

**GST Inclusive (15%)**

**Economic Development**

**International Relations**

**Hosting visiting delegations**

Standard visit briefing - one hour minimum fee	\$200.00
Site visit to facilities - escorted - one hour minimum	\$250.00
Technical visit - expert staff and written material - administration charge	\$375.00
Programme administration fee	
base fee for 1 to 10 people	\$200.00
additional fee for 11 plus people	\$5.50
Catering	actual cost

**City Council Fees & Charges for 2019/20**

Fees and charges set under section 12 Local Government Act 2002

**Fees for 2019/20**

**GST Inclusive (15%)**

**Library**

**Stock**

Bestseller collection	\$3.00
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**Non-book Stock**

Audio Visual Materials:

CD Single	\$3.00
CD Set	\$3.00
DVD Single	\$3.00
DVD set	\$6.00

**Non-city Resident Charges**

Annual subscription as an alternative to the per item charge	\$130.00
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**Overdue Fines**

Per item per day	\$0.70
Maximum fine per item	\$21.00

**Holds & interloans**

Adults - per item	\$3.00
Interloan - per item	\$10.00
Urgent interloan - full charge per item	\$30.00

**Replacements (General Revenue)**

Membership cards: - Adults	\$5.00
Membership cards: - Children	\$2.50
Lost stock	Replacement cost plus \$21.00 fee
Cassette and CD cases	General Manager's discretion to set fees

**Other services**

Information products	General Manager's discretion to set fees
Reprographics	General Manager's discretion to set fees
3D printing	General Manager's discretion to set fees
laser cutting	General Manager's discretion to set fees
Products	General Manager's discretion to set fees
Bindery	General Manager's discretion to set fees

Item delivery Service	General Manager's discretion to set fees
Gift voucher	General Manager's discretion to set fees

### Hire of Meeting Rooms and Public Spaces - hourly rates

#### Subsidised/Community

Turanga - TSB Space	\$30.00
Turanga - Activity Room	\$15.00
Turanga - TSB Space plus Activity room	\$45.00
Turanga - Spark Place	\$15.00
Meeting Rooms - up to 50 pax (see below)	\$12.00
Meeting Rooms	No charge
Computer Room	No charge
Computer Room block bookings, negotiated on time and set up	No charge
VC Facilities - Negotiated at time of setup	No charge
Resource Production	Cost recovery
Admin Support indicative hourly rate for tasks e.g. Marketing and Communications	Cost recovery
Staffing Hourly charge	\$65.00

#### User pays/Non Commercial

Turanga - TSB Space	\$50.00
Turanga - Activity Room	\$30.00
Turanga - TSB Space plus Activity room	\$80.00
Turanga - Spark Place	\$30.00
Meeting Rooms - up to 50 pax (see below)	\$20.00
Meeting rooms	\$20.00
Computer Room	\$55.00
VC Facilities - Test and setup charge on dial out only	\$30.00
Resource production	Cost plus \$25.00
Staffing - hourly charge	\$65.00

#### Commercial

Turanga - TSB Space	\$200.00
Turanga - Activity Room	\$95.00
Turanga - TSB Space plus Activity room	\$300.00
Turanga - Spark Place	\$95.00
Meeting Rooms - up to 50 pax (see below)	\$60.00
Meeting rooms	\$58.50
Computer Room, one-off booking	\$80.00
Computer Room, block bookings	\$55.00
VC Facilities - Negotiated at time of setup	\$ negotiated at time of set up

Resource production	Cost plus 10%
Admin Support indicative hourly rate for tasks eg Marketing and Communications	Cost plus \$50.00
Staffing Hourly charge	\$120.00
General Manager has discretion to change fees in response to external funding/sponsorship opportunities	

#### Community events and fundraisers

Turanga - TSB Space	\$100.00
Turanga - Activity Room	\$50.00
Turanga - TSB Space plus Activity room	\$150.00
Turanga - Spark Place	\$50.00
Meeting Rooms - up to 50 pax (see below)	\$30.00
Computer Room	No charge
VC Facilities - Negotiated at time of setup	No charge
Resource Production	Cost plus \$25.00
Admin Support indicative hourly rate for tasks e.g. Marketing and Communications	Cost recovery
Staffing Hourly charge	\$65.00

#### Private social functions

Turanga - TSB Space	N/A
Turanga - Activity Room	\$50.00
Turanga - TSB Space plus Activity room	\$120.00
Turanga - Spark Place	\$50.00
Meeting Rooms - up to 50 pax (see below)	\$30.00
Staffing Hourly charge	\$65.00
Turanga - TSB Space plus Activity Room: After hours Fri-Sat - flat rate from 5pm	\$1500.00 plus security charges
<b>*meeting rooms for which these charges apply</b>	
Upper Riccarton Library meeting room	
Upper Riccarton Library learning room 2	
Upper Riccarton Library learning room 3	
South Library Sydenham Room	

**City Council Fees & Charges for 2019/20**

Fees and charges set under section 12 Local Government Act 2002

<b>Fees for 2019/20</b>
<b>GST Inclusive (15%)</b>

**Recreation and Leisure**

*Note: General Manager has discretion to modify in response to developing market and community conditions*

**Recreation and Sport Centres**

*\* Items identified with this symbol have a beneficiary discount of 25% on the full costs (this discount also applies to children of the beneficiary card-holder)*

**Multi Membership: Pool & Fitness, all Recreation & Sport Centres**

* FLEXI - Direct Debit (monthly fee)	\$86.70
* FLEXI - Direct Debit (fortnightly fee)	\$39.90
* FIXED - 12 Month Fee prepaid	\$921.60
* FIXED - 3 Month Fee prepaid	\$321.50

**Swim**

* Adult	\$6.20
*Children	\$3.60
Preschool Child with parent/caregiver	\$3.60
School Group swims pre or post swimsafe/learn to swim	\$1.80
Family of 4 (2 adults, 2 children)	\$15.80
Family of 3 (1 adult, 2 children)	\$10.80
Family of 2 (1 adult, 1 child)	\$7.90
Additional child	\$2.90
Specialist Programmes & Services	General Manager's discretion to set fees at cost recovery level

*(includes all Recreation and Sport Centres, and the outdoor pools: Halswell, Lyttelton and Waltham)*

**Hydroslides - Jellie Park & QEII**

* Adult Indoor	\$7.00
* Child Indoor	\$6.00
* Adult Indoor & outdoor (summer)	\$10.80
* Child Indoor & outdoor (summer)	\$8.70

Group Booking - Outdoor Swim/Hydroslide - Adult	\$13.10
Group Booking - Outdoor Swim/Hydroslide - Child	\$10.40
Group Booking - Outdoor Swim/Hydroslide - School Group	\$9.80

**Hydroslides - Waltham & Te Hapua**

Adult entry fee	\$2.00
Child entry fee	\$2.00

**SwimSmart Membership (weekly fees)**

* School Age and Adult	\$13.30
* Pre School	\$13.30
* Mini-squads	\$13.30
* Individual lessons	\$26.00
* Shared lessons	\$17.50
* Parent and Child	\$10.40

**Swimsafe/Learn to Swim - Schools**

per group per 25-30 min lesson	\$32.60
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*General Manager has discretion to change fees in response to external funding/sponsorship opportunities*

**Pool Membership: all Recreation & Sport Centres**

* FLEXI - Direct Debit (monthly fee)	\$65.60
* FLEXI - Direct Debit (fortnightly fee)	\$30.20
* FIXED - 12 Month Fee prepaid	\$697.10
* FIXED - 3 Month Fee prepaid	\$241.40

**Pool Concessions**

*Child x 10	\$32.80
*Child x 20	\$61.90
*Child x 50	\$145.60
* Adult x 10	\$56.20
* Adult x 20	\$106.10

**Pool Hire:** (per 25m lane/hour, includes Halswell outdoor 33m)

School	\$12.40
Community	\$12.40
Commercial 25m	\$24.80
Commercial 50m	\$49.60
Major event and Commercial	Price by negotiation

**Suburban Pools - Templeton**

Adult	\$2.50
Child	\$2.00

**Suburban Pools - Lyttelton (Norman Kirk Memorial Pool)**

Summer Pool Membership (for access outside lifeguard hours)	\$160.00
Replacement Key	\$50.00

#### **New Brighton Hot Salt Water Pools**

The fees and charges including admission fees for this facility will be set by Council closer to the expected opening	Set by Council closer to expected opening
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#### **Fitness Membership: all Recreation & Sport Centres**

* FLEXI - Direct Debit (monthly fee)	\$75.10
* FLEXI - Direct Debit (fortnightly fee)	\$34.60
* FIXED - 12 Month Fee prepaid	\$799.00
* FIXED - 3 Month Fee prepaid	\$278.80

Replacement membership card	\$12.50
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#### **Fitness Centre Casual:**

* Adult	\$16.90
* Adult Concession x 10	\$151.60
Assessment Programme preparation	General Manager's discretion to set fees at cost recovery level
Specialist Programmes & Services	General Manager's discretion to set fees at cost recovery level

#### **Group Fitness Casual (includes Spin & Aqua)**

* Adult	\$11.00
* Adult-Concessions x 10	\$99.20
Specialist Programmes & Services	General Manager's discretion to set fees at cost recovery level

#### **Recreation Programmes:**

* Adult	\$10.40
Children	\$7.80
Specialist Programmes & Services	General Manager's discretion to set fees at cost recovery level

#### **Recreation Casual:**

Tumble Times / Bubbletimes	\$4.30
Tumble Times / Bubble Times - additional sibling	\$3.30
Tumble Times Concession Card x 10	\$38.60
Tumble Times Concession Card x 20	\$77.10
Older Adults Gentle Exercise	\$5.60
Badminton Individual	\$6.70

Badminton Concession card x 10	\$60.60
Specialist Programmes & Services	General Manager's discretion to set fees at cost recovery level

## Indoor Stadia Hire:

Basketball court / hour:

-- Child (school students)	\$38.30
-- Adult (based on activity and more than 50% of participants)	\$51.00

Half-court hire:

-- 1 Adult	\$8.50
-- 2 Adult	\$17.00
-- 3 plus Adult	\$25.50
-- 1 child	\$6.40
-- 2 child	\$12.80
-- 3 plus child	\$19.20

Pioneer Stadium Commercial Plus per hour (Includes Security/Alcohol)	\$298.90
Pioneer Stadium Commercial per hour (excludes Security/Alcohol)	\$248.00
Cowles Commercial per hour	\$165.40
Cowles Non Commercial per hour	\$112.50

Volley Ball Court - per hour	\$25.50
Badminton Court - per hour	\$17.40

Pioneer Bleacher Hire - small bleachers no arms each	\$51.00
Pioneer Bleacher Hire -medium bleachers	\$82.90
Pioneer Bleacher Hire - Large Bleachers	\$104.00
Cowles Bleacher hire - per bleacher	\$30.60
Other products and services related to basketball court hire	General Manager's discretion to set fees at cost recovery level

## Room Hire:

Jellie Park Penthouse - full day	\$116.30
Jellie Park Penthouse - half day	\$69.70
Jellie Park Penthouse - per hour	\$29.10
Pioneer Room hire per room - per hour (Den/Lookout or Lounge)	\$23.20
Pioneer Kitchen - per hour	\$5.70
Pioneer Lookout - per hour in conjunction with other rooms	\$11.50

Group Fitness Studio - per hour (room and equipment only)	\$112.20
Cowles Changing rooms - per hour	\$25.30
Cowles Kitchen - per hour	\$11.40
Cowles Rec Room - per hour	\$11.40

**Group Membership (discount is off the full membership fee)**

Ten or more people	20% discount
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Other to employees of organisations or at UM discretion

*Group is defined as businesses (known as company, firm, and corporation), educational institutions, medical institutions, and NGOs*

**Southern Centre - Multi-Sensory Facility**

*(One caregiver free per participant)*

* Individual 25-30 min	\$7.80
* Individual 45 min	\$11.60
Specialist Programmes - based on costs	General Manager's discretion to set fees at cost recovery level

**Products and Equipments Hire**

Various products and equipment hire Fees & Charges	General Manager's discretion to set fees at cost recovery level
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<b>Recreation and Sport Staff Time</b> - the time taken for additional staffing requirements for events or additional specialised programmes will be charged at the relevant hourly rate applicable at the time the work was carried out.	General Manager's discretion to set fees at cost recovery level
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<b>Community Recreation Programmes</b>	General Manager's discretion to set fees at cost recovery level
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**Camp Grounds**

**Pigeon Bay**

Site Fee per night	\$15.30 - \$16.30
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**Okains Bay**

Non powered site, per night

-- Per adult	\$12.20 - \$14.30
-- per Child 3-15 years	\$6.10 - \$7.10
-- per Child under 5 years	No Charge

**Duvauchelle Holiday Park**

Non-powered site, per night:

-- 1 Adult	\$25.50 - \$26.50
-- 2 Adults	\$35.70 - \$37.70
-- per extra adult	\$17.30 - \$18.40
-- per Child 3-15 years	\$6.10 - \$7.10
-- per Child under 3 years	No Charge
-- Motor Caravan Association Rate	10% discount

Powered site, per night:

-- 1 Adult	\$30.60 - \$32.60
-- 2 Adults	\$40.80 - \$42.80
-- per extra adult	\$20.40 - 21.40
-- per Child 3-15 years	\$6.10 - \$7.10
-- per Child under 3 years	No Charge
-- Motor Caravan Association Rate	10% discount

Tourist Flat per night

-- up to 2 guests	\$122.40
-- per extra adult	\$30.60 - \$34.70
-- per extra Child 3-15 years	\$10.20 - \$10.70
-- per extra Child under 3 years	No Charge
-- Surcharge for 1 night hire only	\$25.50

Deluxe Cabin per night

-- up to 2 guests	\$81.60 - \$86.70
-- per extra adult	\$25.50 - \$26.50
-- per extra Child 5-15 years	\$10.20 - \$10.70
-- per extra Child under 5 years	No Charge

Standard Cabin per night

-- up to 2 guests	\$66.30 - \$71.40
-- per extra adult	\$25.50 - \$26.50
-- per extra Child 5-15 years	\$10.20 - \$10.70
-- per extra Child under 5 years	No Charge

Annual Site Fees

--Solid	\$561.00
--Canvas	\$510.00
Annual Site Holder Staynight - Adult	\$18.30
Temporary Caravan Storage - Weekly	\$14.30

Boat Parking - 12 months

--Annual Site Holder	\$204.00
--Non Site Holder	\$428.40

Continuous Power Supply

--6 Months	\$112.20
--Daily Rate	\$2.60

Lawns - 6 months	\$61.20
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**Spencer Beach Holiday Park**

Tourist Flat per night

-- up to 2 guests	\$96.90 - \$124.90
-- per extra adult	\$18.40 - \$20.80
-- per extra Child 3-15 years	\$12.20- \$12.50
-- per extra Child under 3 years	No Charge

Standard Cabin per night

-- up to 2 guests	\$56.10 - \$78.00
-- per extra adult	\$14.30 - \$18.70
-- per extra Child 3-15 years	\$8.20- \$10.40
-- per extra Child under 3 years	No Charge

Kitchen Cabin per night

-- up to 2 guests	\$67.30 - \$83.20
-- per extra adult	\$15.30 - \$20.80
-- per extra Child 3-15 years	\$8.20- \$10.40
-- per extra Child under 3 years	No Charge

Ensuite Cabin per night

-- up to 2 guests	\$91.80 - \$124.90
-- per extra Child under 3 years	No Charge

Non-powered site, per night:

-- 1 Adult	\$16.30 - \$26.00
-- 2 Adults	\$32.60 - \$39.50
-- per extra adult	\$16.30 - \$17.80
-- per Child 3-15 years	\$8.20 - \$10.40
-- per Child under 3 years	No Charge

Powered site, per night:

-- 1 Adult	\$17.30 - \$31.20
-- 2 Adults	\$34.70 - \$41.60
-- per extra adult	\$17.30 - \$18.70
-- per Child 3-15 years	\$8.20 - \$10.40
-- per Child under 3 years	No Charge
-- 1 Adult weekly rate (long stay guests)	\$135.70
-- 2 Adult weekly rate (long stay guests)	\$187.70

The Homestead (18-bed self-contained accommodation)

-- up to 8 guests	\$183.60 - \$208.10
-- per additional person	\$22.40 - \$26.00

-- Child under 3 years	No Charge
The Lodge (36-bed self-contained accommodation)	
-- up to 15 guests	\$270.30 - \$296.50
-- per additional person	\$17.30 - \$20.80
-- Child under 3 years	No Charge

Caravan Storage - Per day	\$2.00
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#### Mini Golf

-- Per Child	\$4.10
-- Per Adult	\$4.10

## Ngā Puna Wai Sports Hub

### **Athletics**

**Community Rate** - Fee per person, per session (up to 3 hours use)

To encourage group participation a minimum one off opening fee will be charged of \$50.00 for groups less than 20 users

\*

Tier 1 - 0-49 users *	\$5.10
Tier 2 - 50-199 users	\$4.10
Tier 3 - 200+	\$2.60

### **Sports Partner Rate**

School groups are subject to a 50% non-peak/week day discount on standard rates

Tier 1 - up to 3 hours	\$222.90
Tier 2 - 4 - 6 hours	\$176.00
Tier 3 - 7 hours plus	\$129.00

### **Hockey**

All training and playing lighting for the hockey turfs will be additional to the turf fees below.

Sports Partner Rate – full turf without lights	\$41.10
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### **Tennis**

Sports Partner Rate – per court	\$2.60
Community Rate – per court	\$10.20

## Rugby League and Community Fields

(Charges for the sports fields at Ngā Puna Wai Sports Hub are based on the Parks Fees and Charges rates)

### Change Villages

#### Change Village 1

(Pricing for Change Village 1 when the **sand carpet fields are used** - includes access to the covered seating and exclusive use of the changing facility)

Change Village 1 - 2 changing, 2 physio + officials (Corporate rate)	\$469.20
Change Village 1 - 2 changing, 2 physio + officials (Community rate)	\$234.60
Change Village 1 - 2 changing, 2 physio + officials (Sports Partner rate)	\$117.30
Change Village 1 - individual changing room (Corporate rate)	\$61.20
Change Village 1 - individual changing room (Community rate)	\$30.60
Change Village 1 - individual physio room (Corporate rate)	\$61.20
Change Village 1 - individual physio room (Community rate)	\$30.60

(Pricing for Change Village 1 when the **community fields are used** – does not provide exclusive use of the changing facility)

Change Village 1 - 2 changing, 2 physio + officials (Corporate rate)	\$183.60
Change Village 1 - 2 changing, 2 physio + officials (Community rate)	\$91.80
Change Village 1 - individual changing room (Corporate rate)	\$61.20
Change Village 1 - individual changing room (Community rate)	\$30.60
Change Village 1 - individual physio room (Corporate rate)	\$61.20
Change Village 1 - individual physio room (Community rate)	\$30.60

#### Change Village 2

Change Village 2 - 2 changing + officials (Corporate rate)	\$122.40
Change Village 2 - 2 changing + officials (Community rate)	\$61.20
Change Village 2 - individual changing room (Corporate rate)	\$61.20
Change Village 2 - individual changing room (Community rate)	\$30.60

### Hub Building

#### Room Hire

Meeting Room - per hour (Corporate rate)	\$51.00
Meeting Room - per hour (Community rate)	\$25.50
Meeting Room - half day (Corporate rate)	\$153.00
Meeting Room - half day (Community rate)	\$76.50
Meeting Room - full day (Corporate rate)	\$255.00
Meeting Room - full day (Community rate)	\$127.50

Social Space - per hour (Corporate rate)	\$102.00
Social Space - per hour (Community rate)	\$51.00
Social Space - half day 8am - 12pm or 12pm - 5pm (Corporate rate)	\$255.00
Social Space - half day 8am - 12pm or 12pm - 5pm (Community rate)	\$127.50
Social Space - full day 8am - 5pm (Corporate rate)	\$408.00
Social Space - full day 8am - 5pm (Community rate)	\$204.00
Social Space - evening 5pm - 11pm (Corporate)	\$408.00
Social Space - evening 5pm - 11pm (Community)	\$204.00

**Storage**

Per metre/annum

**Event rates**

Event rates by negotiation via bidding process in partnership with Christchurch NZ, Council Event Team and sports partner, using the above rates as the basis for calculation

Services based on cost recovery, i.e. rubbish collection, security, additional staffing

Trial programmes and services based on cost recovery

## City Council Fees & Charges for 2019/20

Fees for 2019/20

Fees and charges set under section 12 Local Government Act 2002

GST Inclusive (15%)

## Community Support

### Community Halls

#### Base charge - all Council managed Community Halls

Usage Type:

Not for profit community programmes - with or without nominal entrance fee

Category A	\$15.30
Category B	\$15.30
Category C	\$12.30

Self Employed Tutors & Franchised programmes - entrance fee charged

Category A	\$31.50
Category B	\$31.50
Category C	\$21.00

Private social events - family functions

Category A	\$84.10
Category B	\$52.50
Category C	\$31.50

Commercial events - hires by corporates, government, and seminars

Category A	\$105.10
Category B	\$99.80
Category C	\$63.00

Community Events - with door charges or prepaid tickets

Including organisation run dances, social events & concerts

Category A	\$66.00
Category B	\$51.00
Category C	\$30.50

#### Weekend Event Hire (Friday and Saturday night hireage from 6pm to midnight for the following venues)

North New Brighton War Memorial & Community Centre (Upstairs)	\$420.00
North New Brighton War Memorial & Community Centre (Downstairs)	\$163.00

Templeton Community Centre	\$425.00
Harvard Lounge	\$265.00
Halswell Community Centre (Main and function halls)	\$420.00

**Additional charges for halls**

Bond for events - refund subject to condition of the facility after the event	\$500.00
Security charge - to ensure the facility has been left fit for purpose	\$66.50
<i>Additional costs for materials &amp; services associated with a facility hire</i>	
Lost keys and access cards	\$25.00
Cleaning Charge - to ensure the facility has been left fit for purpose	\$150.00

**Definition and scope:**

**Category A Facilities - larger facilities with capacity for more than 150 people:**

General Manager has discretion to change fees in response to external funding/sponsorship opportunities

Aranui Wainoni Community Centre (Sports Hall) Bishopdale Community Centre (Main Hall) Fendalton Community Centre (Hall) Halswell Community Centre (Main and function halls) Hei Hei Community Centre North New Brighton War Memorial & Community Centre (Upstairs) Parklands Community Centre (Recreation Hall) Riccarton Community Centre - Hall Templeton Community Centre (Hall) The Gaiety Akaroa (Main Hall)
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**Category B Facilities - smaller facilities with capacity for between 50 and 150 people:**

Fendalton Community Centre (Auditorium) Halswell Community Centre (business suite - whole room) Harvard Lounge Hire of 2 of the "B" sized facility spaces South Brighton Community Centre Sumner Centre Activity 1 Sumner Centre Hall The Gaiety Supper Room Waimairi Road Community Centre (Large Room) Waimairi Road Community Centre (Small Room) Woolston Community Library - Hall
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**Category C Facilities - smaller facilities with capacity for less than 50 people:**

Abberley Park Hall
Aranui Wainoni Community Centre (Large meeting room and small meeting room)
Avice Hill
Bishopdale Community Centre Meeting Room 1
Fendalton Community Centre (Seminar Room)
Halswell Community Centre (business suite - half room)
Halswell Community Centre (four small meeting rooms)
North New Brighton War Memorial & Community Centre (Downstairs)
Parklands Community Centre (Community Lounge)
Riccarton Community Centre - all rooms except the Hall
Richmond Cottage
St Martins Community Centre Meeting Space
Sumner Centre Activity 2
Templeton Community Centre (Supper Room)
Woolston Community Library Meeting Room

**City Council Fees & Charges for 2019/20**

<b>Fees for 2019/20</b>
<b>GST Inclusive (15%)</b>

Fees and charges set under section 12 Local Government Act 2002

**Parks and Open Spaces**

**Garden Parks**

**Public Education**

Talks & tours per person	up to \$50.00
Group talks or tours	up to \$300.00

**Botanic Gardens**

**Miscellaneous**

Parking infringements	\$59.00
Botanic Gardens sale of plants	market rates
Timber & firewood sales - per truck load - Fee determined by City Arborist	market rates
Tree pruning	Cost recovery as determined by Community Board
Tree replacement	Recovery of actual cost
Tree removal	Recovery of actual cost
Tree removal / replacement relating to personal health-related issues	50% of actual cost
Commemorative tree planting	Recovery of actual cost
Botanic Gardens sale of plants	market rates

**Venue Hire**

Botanics Function Centre (Community, non-commercial, and not for profit)

Full day rate	\$107.00
Half day rate	\$53.00
Evening rate	\$210.00

**Parks Indoor Venues (base charge per hour)**

Not for profit community programmes - with or without nominal entrance fee	\$11.00
Private social events - family functions	\$33.00
Community Events - with door charges or prepaid tickets Including organisation run dances, social events & concerts	\$33.00
Commercial events - hires by corporates, government, and seminars	\$63.00

**All Parks City Wide**

**Miscellaneous**

Brochures & publications	up to \$100.00
Photocopying	\$0.20 per copy

Horse grazing - specific charge at the Unit Manager's discretion	\$10.00 - \$25.00 per week
<b>Mountain Bike Track Maintenance Fee</b> - Unit Manager's discretion to set fees	\$1.00 - \$5.00 per bike
<b>Administration fee</b> - Note: An administration fee will be charged on any fee or charge not paid on its due date to compensate the Council for its costs in recovering or enforcing payments due.	\$65.00
<b>Recreation Concessions</b>	General Manager's discretion to set fees
<b>Consents - Commercial applications</b>	Based on actual costs

#### **Sports Grounds - Association & Clubs**

Ground Remarkings	\$125.00
New Ground Markings	\$190.00

#### **Hockey, Rugby, League, Soccer, Softball**

Tournaments - daily charge per ground <i>(Outside normal season competition)</i>	\$50.00
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#### **Cricket**

Grass Prepared - Senior	\$1,530.00
Grass Prepared - Other Grades <i>(50% of preparation cost only)</i>	\$765.00
Daily Hire - Club prepared/artificial <i>(Outside normal season competition)</i>	\$50.00
Artificial - Council Owned - season	\$650.00
Practice nets per time	\$18.00

#### **Hagley Park Wickets - CCC Prepared Rep Matches**

Level 1 - club cricket / small rep matches - cost per day	\$300.00
Level 2 - first class domestic 1 day match	\$1,285.00
Level 3 - first class domestic 3 or 4 day or 5 day international - cost per day	\$880.00
Non CCA Events/Charity Match	\$1,420.00

#### **Casual Hires - Not Affiliated Clubs**

Casual Hires and Miscellaneous Events - Application Fee	\$40.00
Small field (eg. touch, junior & intermediate sport, korfbal, Samoan cricket, artificial wicket) - daily fee per ground	\$53.00
Large field (eg. senior sport, softball, prepared cricket wicket) - daily fee per ground	\$117.00

#### **Athletics**

Training Track Season	\$490.00
Athletic Meetings (Hansens Park)	\$70.00

## Regional Parks

### Spencer Park

Beach Permits	\$38.00
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### Park

Mobile shops - per day	\$96.00
Mobile shops - per half-day	\$48.00
Parking infringements	\$59.00

## Park Bookings

### Park bookings including picnics and weddings (excluding Botanic Gardens and Garden & Heritage Parks)

Note: no charge is made for groups who visit Christchurch City Council's parks and gardens without making a booking

Fund Raiser / Not For Profit (with no sponsorship): No charge

(0-300)	\$74.00
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*If over 300, the increase in price is relevant to park and organisation and at Unit Manager's discretion*

### Botanic Gardens Indoor Wedding Ceremonies

Townend House, Cunningham House, and other Garden Buildings Venue Hire	\$500 - \$2000 (depending on time)
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### Wedding Ceremonies

Botanic Gardens & Mona Vale	\$160.00
Garden & Heritage Parks	\$110.00

### Commercial Photography

Low-impact	\$53.00
Low-impact - seasonal fee	\$265.00
High-impact	\$530.00

General Manager has discretion to change fees in response to external funding / sponsorship opportunities

## Miscellaneous

### Banks Peninsula Recreation Grounds - Akaroa, Diamond Harbour & Lyttelton

Seasonal users pavillion - for season	\$367.00
Akaroa netball / tennis courts	Unit Manager's discretion to set fees
Akaroa Croquet Club	Unit Manager's discretion to set fees

### Banks Peninsula Casual Users with exclusive use of the Ground only

Commercial use - half day	\$74.00
Commercial use - full day	\$150.00

Community / charitable use - half day	\$21.00
Community / charitable use - full day	\$43.00

#### **Banks Peninsula Casual Users with exclusive use of the Ground and Building Areas**

Commercial use - half day	\$181.00
Commercial use - full day	\$361.00
Community / charitable use - half day	\$43.00
Community / charitable use - full day	\$74.00

*NOTE: additional charges will be made for cleaning, materials, supplies, etc.*

#### **Bonds - seasonal users key bond**

*at General Manager's discretion*

Occasional user's Bond (dependent on event) - minimum	\$27.00
Occasional user's Bond (dependent on event) - maximum	\$315.00
Private hire of Akaroa Sports Pavillion	\$340.00

## **Marine Facilities**

### **All Wharfs**

#### **Casual Charter Operators**

Rate per surveyed passenger head per vessel per day (Seasonal) - per person	\$2.00
With a minimum charge per vessel (Seasonal)	\$510.00

#### **Regular Charter Operators**

Rate per surveyed passenger head per vessel (Annual); or	\$170.00
Minimum charge per vessel (Annual)	\$850.00

*Casual charter operator rate applies for up to 8 weeks. Longer than 8 weeks then operator is considered regular.*

*Rate excludes berthage. Maximum time alongside wharf is 1 hour.*

*Operators who do not have alternative overnight berthage will be charged an additional overnight berthage rate*

*Casual charter operators who wish to use the wharf landing must give priority to the regular operator and the scheduled timetable.*

#### **Commercial Operators**

Boat Length less than 10m - Seasonal	\$510.00
Boat Length less than 10m - Annual	\$800.00
Boat Length greater than 10m - Seasonal	\$800.00
Boat Length greater than 10m - Annual	\$1,125.00

*Includes fishing, passenger, service vessels. Rate applies to those vessels with access to a swing mooring.*

Rate provides for set down of catches. Maximum time alongside wharf of 1 hour, apart from maintenance periods.

Seasonal rate applies for up to 6 months consecutive usage.

Council reserves the right to negotiate rate depending on the size of the vessel and/or the number of passenger visits or length of use.

#### Passenger Cruise Vessels

Minimum charge per vessel for each visit to Akaroa Harbour

0 - 50 (passenger capacity)	\$350.00
51 - 150 (passenger capacity)	\$1,040.40
151 - 350 (passenger capacity)	\$2,430.00
351 - 750 (passenger capacity)	\$5,200.00
751 - 1500 (passenger capacity)	\$10,400.00
1501 - 2000 (passenger capacity)	\$11,830.00
Above 2000 (passenger capacity)	\$13,160.00

Council reserves the right to negotiate a higher rate depending on the size of the passenger cruise vessel or the number of annual visits or length of stay.

#### Commercial/Charter Operator - overnight or temporary berthage

Boat Length less than 10m - per night	\$49.00
Boat Length greater than 10m - per night	\$64.00

Rates to apply for a maximum period of 7 consecutive days. For periods greater than 7 days, rates are by arrangement with an authorised officer of the Council

#### Recreation Boats

Per Night	\$41.00
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Private vessels, not used commercially, requiring temporary overnight berthage. Maximum stay of 7 nights. During daylight hours, vessels are only permitted to lay alongside the wharf for a maximum of 1 hour, unless undertaking maintenance.

#### Service Vehicles

Per annum fee	\$800.00
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Vehicles over 4 tonnes will be required to pay an annual access charge to use the Akaroa wharf due to the size and wear and tear on the wharf

#### Slipway Fees

Boat ramps subject to fees set by the Council; e.g. Lyttelton, Purau, Wainui, Duvachelle and Akaroa

#### Commercial Users

Per month	\$100.00
Per annum (non ratepayer)	\$225.00
Per annum (ratepayer)	\$150.00

**Private/Recreational Users**

Per day	\$7.00
Per month	\$64.00
Per annum (non ratepayer)	\$148.00
Per annum (ratepayer)	\$56.00
In certain areas where day charge is not economic or practical, as set by Unit Manager	Requested contribution

**Diamond Harbour**

Mooring (with dinghy shelter)	\$645.00
Mooring (without dinghy shelter)	\$485.00

**Cass Bay Dinghy Shelter**

12 months per dinghy	\$158.00
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**Akaroa Boat Compound**

12 months per vessel site	\$842.00
6 months	\$525.00
3 months	\$347.00
Per week	\$59.00
Per day	\$12.00

*In addition there is an initial licence preparation fee of \$25.00 incl. GST and a \$50 refundable key bond.*

**Lyttelton - Magazine Bay****Mooring Fee**

Per day (7 days or less)	\$20.00
Casual (3 Months or less) - per month	\$291.00
Per Annum - annual fee invoiced monthly	\$3,500.00

**Live Aboard in addition to Mooring Fee**

Per day (3 days or more)	\$13.00
Per Month	\$163.00
Per Annum - annual fee invoiced monthly	\$1,550.00

**Fixed Berth Licence - Permanent Berth (pre-existing Licences)**

Per Annum - invoiced monthly	General Manager's discretion to set fees
Sub-Licence Surcharge (Council rents berth out on Licensee's behalf) per month	General Manager's discretion to set fees

**Administration Fee**

<b>Note:</b> An administration fee will be charged on any fee or charge not paid on its due date to compensate the Council for its costs in recovering or enforcing payments due.	\$65.00
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**Other Facilities**

	General Manager's discretion to set fees
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**City Council Fees & Charges for 2019/20**

<b>Fees for 2019/20</b>
<b>GST Inclusive (15%)</b>

Fees and charges set under section 12 Local Government Act 2002

**Cemeteries**

**Plot purchases**

Full size plot	\$1,675.00
Ashes beam	\$485.00
Child's plot	\$790.00

**Burial Fees**

Stillborn (up to 20 weeks old)	\$185.00
21 weeks to 12 months old	\$425.00
13 months to 6 years old	\$700.00
7 years old and over	\$1,120.00
Ashes Interment	\$225.00

**Additional**

Additional Burial Fees - Saturday & Public Holidays	\$685.00
Ashes Interment on Saturday - attended by Sexton	\$205.00
Burials after 4.00pm Mon- Fri & Sat after 1pm.	\$295.00
Less than 8 hours notice	\$280.00
Use of lowering device	\$112.00
Muslim Boards	\$325.00
Green Burials	Greater of \$2,367.32 or actual costs

**Disinterment**

Adult Casket	Greater of \$1,500.00 or actual costs
Child Casket	Greater of \$1,130.00 or actual costs
Ashes	Greater of \$370.00 or actual costs

**Memorial Work**

New headstone/plaque/plot	\$70.00
Additions	\$30.00
Renovating work	\$40.00

**Administration**

Written Information (per hour)	\$65.00
Transfer of Right of Burial	\$65.00

**City Council Fees & Charges for 2019/20**

<b>Fees for 2019/20</b>
<b>GST Inclusive (15%)</b>

Fees and charges set under section 12 Local Government Act 2002

**Events and Park Hire**

**1. Events - All Parks except Hagley Park - Daily Fee**

Includes fairs, carnivals, and sporting events

**Community & Not-For-Profit**

(1 - 5,000 people)	\$0.00
(5,001+ people)	\$204.00

**Commercial and Private Event**

(50 - 299 people)	\$104.00
(300 - 500 people)	\$151.00
(500 - 4,999 people)	\$260.00
(5,000+ people)	\$520.00
<b>Admin Fee</b>	<b>\$67.00</b>

**Other event booking type**

Dependent on event type & organisation	Unit Manager's discretion to set fees
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**Set-up / dismantle fee**

	100% of daily fee
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**Bond (refundable if no damage occurs)**

Event (dependent on the nature of the Activity - Park Manager's discretion to set bond)	\$200 - \$3,000
Key hire	\$52.00

**Power Fee**

Dependent on event type, organisation, and power used	Actual or Park Manager's discretion to set fees
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**Restoration to Land Fees**

Dependent on Event and Park - Park Manager's discretion to set fees	Park Manager's discretion to set fees
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**Parking Fees**

Car parking fee paid to CCC (based on car counter)	\$2.00
Maximum car park fee by Event Organiser	\$5.00
<i>A maximum of \$5.00 per car in Park (\$2.00 of which must go to the Park)</i>	
Any Events of Activities solely for children under 18 (sports-related)	Free

## 2. Events - Hagley Park - Daily Fee

Includes fairs, carnivals, and sporting events

### Community & Not-For-Profit

(50 - 299 people)	\$52.00
(300 - 1,000 people)	\$156.00
(1,000 - 10,000 people)	\$312.00
(10,001+ people)	\$520.00
<b>Admin Fee</b>	\$67.00

### Commercial and Private Event

(50 - 299 people)	\$302.00
(300 - 1,000 people)	\$406.00
(1,000 - 10,000 people)	\$624.00
(10,001+ people)	\$1,040.00
<b>Admin Fee</b>	\$125.00

### Other event booking types

Dependent on Event

<b>Set-up / dismantle fee</b>	100% of daily fee
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### Bond (refundable if no damage occurs)

Event (dependent on the nature of the Activity - Park Manager's discretion to set)	\$200 - \$5,000
Key hire	\$52.00

### Power Fee

Dependent on event type, organisation, and power used	Actual or Park Manager's discretion to set fees
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### Restoration to Land Fees

Dependent on Event and Park - Park Manager's discretion to set fees	Park Manager's discretion to set fees
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### Parking Fees

Car parking fee paid to CCC (based on car counter)	\$2.00
Maximum car park fee by Event Organiser	\$5.00
<i>A maximum of \$5.00 per car in Park (\$2.00 of which must go to the Park)</i>	
Any Events of Activities solely for children under 18 (sports-related)	Free

### Hagley Park Banner Frame Hire (for use by Hagley Park Events only)

Weekly hire per frame	\$38.00
Bond (per hire)	\$290.00

**City Council Fees & Charges for 2019/20**

Fees and charges set under section 150 of the Local Government Act 2002 or other relevant legislation (eg. Dog Control Act 1990, Building Act 2004, Food Act 2014, etc.) or By-law

<b>Fees for 2019/20</b>
<b>GST Inclusive (15%)</b>

**Streets and Transport**

**Activity - At Ground (or 'at grade') Parking**

**Parking on temporarily vacant sites**

Determination of fees on individual sites is delegated to the Parking Restrictions Subcommittee within the following range:	\$0 to \$25.00 per day or part thereof
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**Activity - Off Street Parking**

**Lichfield Street Car Park and Art Gallery Car Park**

The determination of fees on individual sites is delegated to the Parking Restrictions Subcommittee.	Discretion up to \$5.00 per hour
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**Activity - On street Parking**

(a) Parking Meters - discretion to set and modify fees within these ranges is delegated to the Parking Restrictions Subcommittee	
(i) 1 hour meters	\$3 to \$10
(ii) 2 hour and 3 hour meters	\$3 to \$10
(iii) All Day meter rate	\$3 to \$10
(b) Coupon Parking	\$3.20
(c) Meter Hoods - per day	\$20.50
(c) Meter Hoods - per month	\$306.00
(d) Waiver of Time limit restriction	\$127.50
(e) Residential Parking Permits	\$54.00

**Activities On Street**

Trenches/ Trenchless	
Normal road opening	\$461.50
High grade pavement opening	\$740.00
Footpath and minor openings - sewer	\$245.00
Footpath and minor openings - stormwater	\$125.00
Corridor Access Request - Trenching / Trenchless Utilities Application	\$368.00
Corridor Access Request - Intersections Trenching / Trenchless	\$143.00
Corridor Access Request - Construction activity on sites adjacent to the road corridor	\$200 plus \$2,500 bond
Water discharge	\$317.00
CTOC Real Time Operations professional services	\$258.75

<b>Traffic Management Plan Application</b>	
Low volume roads - charge includes 0.5 hours of work. Additional time required will be charged at a rate of \$161/hour.	\$80.50
Level 1 roads - charge includes 1 hour of work. Additional time required will be charged at a rate of \$161/hour.	\$161.00
Level 2 roads - charge includes 1.5 hours of work. Additional time required will be charged at a rate of \$161/hour.	\$241.50
<b>Service Agreement Application - non intrusive generic works</b>	
Low volume, level 1 and 2 generic TMP - charge includes 2 hours of work. Additional time required will be charged at a rate of \$161/hour.	\$322.00
<b>Generic Traffic Management Plan Applications</b>	
Low volume, level 1 and 2 generic TMP - charge includes 2 hours of work. Additional time required will be charged at a rate of \$161/hour.	\$322.00
<b>Events - Traffic Management Plan Applications</b>	
Level 1 roads - charge includes 1 hour of work. Additional time required will be charged at a rate of \$161/hour.	\$161.00
Level 2 roads - charge includes 2 hours of work. Additional time required will be charged at a rate of \$161/hour.	\$322.00
Events requiring temporary road closure - for advertising of proposed and confirmed road closures	Actual costs
<b>Roading Controlling Authority Inspections</b>	
Inspection of unapproved work (activities being undertaken without an approved TMP).	\$690.00
Inspection of non conformance - minimum charge. Additional time required will be charged at a rate of \$161/hour.	\$322.00
<b>Other Traffic Management Plan Charges</b>	
Application for a revision to an approved Traffic Management Plan - charge includes 0.5 hours of work. Additional time required will be charged at a rate of \$161/hour.	\$80.50
<b>Vehicle Crossing Inspection - per crossing</b>	\$153.00
<b>Structures on Streets &amp; application fees</b>	
Landscape Features (retaining walls for landscaping / private land only)	\$266.00
Retaining walls for driveways (Board approval not required)	\$266.00
Retaining walls for driveways, parking platforms etc (Board approval required)	\$658.00
Preparation/Transfer of lease Document	\$398.00
Temporary use of legal road - rate per square metre per month	\$16.50
- minimum charge per month	\$71.50
New street name plate & post	\$617.00

Akaroa sign frames - Annual fee per name blade	\$172.00
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### Road Stopping

*When any person applies to stop a road, then the applicant shall be responsible for meeting the costs and expenses associated with the road stopping process as determined by Council.*

Application fee (provides for an evaluation of the application by Council)	\$608.00
Processing fee (following evaluation by Council, if the applicant wishes to proceed a non-refundable minimum fee will apply)	\$1,217.00

### Other Costs

Other costs and expenses that an applicant will be liable to meet include, but are not limited to:

- survey costs
- cost of consents
- public advertising
- accredited agent fees
- Land Information New Zealand (LINZ) fees
- legal fees
- valuation costs
- cost of Court and hearing proceedings
- staff time
- market value of the road

### Street Site Rentals

Garage Sites - Single (per annum)	\$200.00
Garage Sites - Double (per annum)	\$398.00

#### Air Space

Temporary site rental - development purposes - per sq m per month	\$7.30
- minimum charge per month	\$60.00 minimum charge per month
- Miscellaneous Sites (per annum)	\$2,553.00

### Application Fee for Discharging

Ground Water to Road	\$322.00
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### Licences (Other):

Stall Licence	\$84.00
Buskers Licence - outside designated areas (preparation of Licence and Issuing)	\$37.00
Hawkers	\$37.00
Mobile Shops	\$136.00

**City Council Fees & Charges for 2018/19**

Fees and charges set under section 150 of the Local Government Act 2002 or other relevant legislation (eg. Dog Control Act 1990, Building Act 2004, Food Act 2014, etc.) or By-law

**Fees for 2019/20**

**GST Inclusive (15%)**

**Parking Enforcement**

Abandoned Vehicle Charges

Full cost recovery including administration charges

## City Council Fees & Charges for 2019/20

Fees for 2019/20

Fees and charges set under section 150 of the Local Government Act 2002 or other relevant legislation (eg. Dog Control Act 1990, Building Act 2004, Food Act 2014, etc.) or By-law

GST Inclusive (15%)

### Waste Charges (Refuse Minimisation & Disposal)

Council rubbish bags - pack of 5 - CBD collection only	\$12.77
Recycling bags for the CBD recycling collection user pays service - pack of 5	\$5.18

#### Change the size of Wheelie Bins (larger or smaller)

-- one bin only	\$93.00
-- two bins at the same time	\$105.00
-- three bins at the same time	\$117.00

*NOTE: This is a one-off fee charged by Council to cover the cost of physical delivery and collection of the bins. Where a standard-size bin has been replaced by a larger bin, this represents an enhanced service which our contractor will charge for on an annual basis for as long as the enhanced service is provided. Invoicing and payment will be between the contractor and the customer, without Council's involvement.*

<b>Opt-in for non-rateable or similar properties</b>	<b>\$298.00</b>
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*NOTE: Some properties do not receive a wheelie bin service because they do not pay Council's Waste Minimisation Rate. These properties may elect to pay for these services separately - properties opting in will be invoiced by the Council annually.*

**City Council Fees & Charges for 2019/20**

Fees and charges set under section 150 of the Local Government Act 2002 or other relevant legislation (eg. Dog Control Act 1990, Building Act 2004, Food Act 2014, etc.) or By-law

**Fees for 2019/20****GST Inclusive (15%)****Waste Charges (Cleanfill & Waste Handling)**

Cleanfills & Waste Handling Operation Licence Application Fee	\$346.80
Cleanfills Annual Licence Fee (based on 6 monitoring inspections during the year).	\$2,418.00
Waste Handling Operation, Annual Licence Fee	\$346.80
Cleanfills & Waste Handling Operation, Additional Monitoring Fee (during financial year)	\$346.80
Cleanfills additional monitoring charges (per hour fee covering travel, monitoring assessment and associated file management/administration). This will apply if further inspections or additional monitoring activities (including those relating to non-compliance) are required.	

**City Council Fees & Charges for 2019/20**

Fees and charges set under section 150 of the Local Government Act 2002 or other relevant legislation (eg. Dog Control Act 1990, Building Act 2004, Food Act 2014, etc.) or By-law

<b>Fees for 2019/20</b>
<b>GST Inclusive (15%)</b>

**Water and Trade Waste Charges**

See also Fees and charges set under section 12 Local Government Act 2002

**Trade Waste Conditional Quarterly Charges**

Volume - peak periods	\$0.86
Volume - off peak	\$0.43
Suspended Solids - per Kg	\$0.41
Biological Oxygen Demand - per Kg	\$0.57
Metals - Cadmium	\$15,378.18
Metals - Chromium	\$0.00
Metals - Copper	\$88.02
Metals - Zinc	\$61.49
Metals - Mercury	\$26,016.87

**Treatment and disposal fees**

Tankered Waste Fee (\$/m3)	\$44.25
Trade Waste Consent Application Fee	\$598.00
Trade Waste Annual Fee (permitted) - less than 1,245 m3/yr and complies with Schedule 1A of the Trade Waste Bylaw 2015	\$180.00
Trade Waste Annual Consent Fee >1,245 m <sup>3</sup> /yr	\$325.00
Trade Waste Discharge Analysis	Actual Costs
Laboratory Services	General Manager's discretion to set fees

**Network fees**

Acceptance of Selwyn District Sewage (\$/m3)	\$0.86
Sewer Lateral Recoveries - actual costs recovered	General Manager's discretion to set fees

**Water Supply**

**Water rates**

*Included within Rating Policy*

**Supply of water**

For consumers not paying a water rate - per cubic metre	\$1.00
Excess water supply charge (Rate charge) and Excess Factor	\$1.00
Cross boundary rural restricted supply	\$205.00

**Network cost recovery**

Water Supply Connection Fees & Charges - Standard Domestic	\$995.00
Standard 15mm Water Supply Connection Relocation (existing fittings)	Charge deleted
Standard 15mm Water Supply Connection Relocation (new fittings)	\$850.00
Commercial & Industrial Connection - actual costs recovered	General Manager's discretion to determine cost recovery
New Sub Mains/Connections Cost Share	General Manager's discretion to determine cost recovery
Damage Recoveries	General Manager's discretion to determine cost recovery

**Stormwater**

Stormwater Approval Application Fee (Commercial)	General Manager's discretion to determine cost recovery
Stormwater Annual Discharge Fee (Commercial)	General Manager's discretion to determine cost recovery

**Registration to undertake Authorised Work for Council**

## Drainlayer

Application for approval as Christchurch City Council authorised drainlayer	\$600.00
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## Water Supply

Application for approval as Christchurch City Council authorised water supply installer	\$600.00
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## Drainlayer

Application for approval as Christchurch City Council authorised PE Welder	\$600.00
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## Water Supply

Application for approval as Christchurch City Council authorised PE Welder	\$600.00
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## Drainlayer

Application for approval as Christchurch City Council authorised vacuum installer	\$600.00
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**City Council Fees & Charges for 2019/20**

Fees and charges set under section 12 Local Government Act 2002

**Fees for 2019/20**

**GST Inclusive (15%)**

**City Water and Waste**

Sales of Plans levied per A4 Sheet	\$13.50
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**City Council Fees & Charges for 2019/20**

**Fees for 2019/20**

Fees and charges set under section 150 of the Local Government Act 2002 or other relevant legislation (eg. Dog Control Act 1990, Building Act 2004, Food Act 2014, etc.) or By-law

**GST Inclusive (15%)**

**Licensing and Registration Services**

**Sale and Supply of Alcohol and Gambling**

**1. Alcohol Licensing Fees**

*These fees are not set by Council, but by the Sale & Supply of Alcohol (Fees) Regulations 2013*

(i) Application for Premises

cost/risk rating category - Very Low	\$368.00
cost/risk rating category - Low	\$609.50
cost/risk rating category - Medium	\$816.50
cost/risk rating category -High	\$1,023.50
cost/risk rating category - Very High	\$1,207.50

(ii) Annual Fee for Premises

cost/risk rating category - Very Low	\$161.00
cost/risk rating category - Low	\$391.00
cost/risk rating category - Medium	\$632.50
cost/risk rating category -High	\$1,035.00
cost/risk rating category - Very High	\$1,437.50

(iii) Special Licence

Class 1	\$575.00
Class 2	\$207.00
Class 3	\$63.25

(iv) Managers Certificates (application and renewals)

(iv) Managers Certificates (application and renewals)	\$316.25
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(v) Other fees payable

Temporary Authorities	\$296.70
Temporary Licence	\$296.70
Permanent Club Charters	\$632.50
Extract from register	\$57.50
Public notice of applications for new alcohol licences administration fee	\$89.80
Certificate of Compliance (Sale and Supply of Alcohol Act)	\$169.30

## 2. Gambling

Application fee under the Gambling & TAB Venue Policy	\$161.00
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## Environmental Health

### 1. Environmental Health Recoveries

(i) Noise surveys	Actual costs recovered
(ii) Court/Legal Recoveries	Actual costs recovered
(iii) Contaminated Land / P Lab / P House Testing	Actual costs recovered
(iv) Equipment hire of specialist noise/gas detection equipment	\$166.80
(v) Noisy Alarm Deactivations	Actual costs recovered

### 2. Offensive Trades Licences

(i) Annual Premise Registration	\$265.20
(ii) New Application (incl. Annual Registration if granted)	\$469.20
(iii) Change of ownership	\$95.90

### 3. Noise making Equipment Seizure & Storage

(i) Staff time associated with managing equipment seizure	\$119.90
(ii) Storage of seized equipment	\$71.90
(iii) Noise contractor attendance (per Unit) related to equipment seizure	\$25.50

### Swimming Pool Compliance

Fencing of swimming pools: Application for Exemption	\$450.00
Fencing of swimming pools: Application for Exemption for Spa Pool	\$225.00
Compliance Inspection Fee	\$166.80
Compliance Inspection Administration Fee	\$45.40
Periodic Inspection Fee (s.222A, Building Act 2004)	\$166.80

### Seizure of Signage

Impounding of non-complaint signage (made up of officer times, storage and administration)	\$166.80
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### Licences (Other):

Amusement Devices	\$11.50
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## Food Safety and Health Licensing

### 1. Food Premises Annual Fee

#### (a) Food Service

RC1 (Restaurants & Cafes 1 to 50 Seats)	\$341.70
RC2 (Restaurants & Cafes more than 50 Seats)	\$341.70
FE1 (Includes Function Events Centres and premises with 1 to 2 kitchen/preparation areas)	\$341.70
FE2 (Includes Function Events Centres and premises with more than 2 kitchen/preparation areas)	\$341.70

#### (b) General Food Premises

G1 (Gift shops, shops selling pre-wrapped confectionary, fruit & vegetable shops)	\$341.70
G2 (Dairies, Butcheries, Bakeries, Delicatessens, Takeaway Food, Caterers, & All Other Premises)	\$341.70

#### (c) Manufacturers

M1 (Manufacturer of Non-High Risk food and High Risk food with no heat treatment)	\$341.70
M2 (Manufacturer of High Risk food with heat treatment)	\$341.70

#### (d) Supermarkets

SM (Supermarket)	\$341.70
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### Inspection Fee ( Additional to the annual registration Fee above)

*These fees charged when Inspection is carried out on the premises*

Fee band 1 Inspection ( onsite time less than 30 minutes)	\$270.30
Fee band 2 Inspection (up to 90 minutes of onsite time)	\$387.60
Hourly cost to be charged for each 30 minutes or part thereof after 90 minutes onsite	\$163.20
Hourly charge , Mentoring Fee for Food Control Plan ( calculated per 30 minutes)	\$163.20
Hourly Charge for consulting / advisory activities for food safety not otherwise identified ( calculated per 30 minutes)	\$163.20

Copies of printed information	Actual costs recovered
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### 2. Other Premises requiring Health Licensing Registration Annual Fee

HAR (Hairdressers)	\$234.60
FND (Funeral Directors)	\$387.60
FND (Funeral Directors - no mortuary, registration only)	\$224.40
CMP (Camping Grounds)	\$408.00

### 3. General Fees

- Inspection/Verification Visits (includes request and additional registration/compliance visits from third visit each registration year)	\$224.40
Change of Ownership of Hairdresser, Funeral Director, Canpground or Food Hygiene Regulations 1974 registered premises ( until transition date of Food Act 2014)	\$112.20

- Late Payment of Food Premises Registration and FCP Verification Fees	additional 10%
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#### Food Act 2014 Fees and Charges

New Application Charge for Food Control Plans / National Programmes	\$438.60
Annual Charge Food Control Plan Food Act 2014	\$341.70
Annual Charge Food Control Plan Food Act 2014, 2 premises operating under same Food Control Plan and owner	\$561.00
Annual Charge Food Control Plan Food Act 2014, 3 or more premises operating under same Food Control Plan and owner	\$836.40
Annual Charge for Compliance and Monitoring of Existing Food Control Plans Registered before 1 March 2016	\$234.60

#### National Programmes (Fee adjustment to reflect correction of previous error in calculation)

Bi-Annual Charge National Programme	\$615.06
Bi-Annual Charge National Programme 2 Premises operating under same programme same owner	\$1,009.80
Bi-Annual Charge 3 or more Premises operating under same programme same owner	\$1,505.52

#### Inspection / Audit / Verification fees

Fee band 1 Inspection / audit or verification fee or revisit ( onsite time less than 30 minutes)	\$270.30
Fee band 2 Inspection / audit or verification fee or revisit (up to 90 minutes of onsite time)	\$387.60
Hourly cost to be charged for each 30 minutes or part thereof after 90 minutes onsite	\$163.20
Hourly charge , Mentoring Fee for Food Control Plan ( calculated per 30 minutes)	\$163.20
Hourly Charge for consulting / advisory activities for food safety not otherwise identified ( calculated per 30 minutes)	\$163.20
Copies of printed information	Actual costs recovered
	\$234.60
Application for Exemption from Food Act 2014 ( If available under Delegated power to assess Section 33 Food Act 2014)	
Penalty for late payment of Fees ( Section 215 Food Act 2014)	10%
Cancelling an audit within 24 hours of the scheduled date and time of the audit / no person available for the audit	\$81.60

#### Compliance / Enforcement

*Enforcement / compliance visits as per the the Fee Bands described above*

*Infringement Fees ( set by Legislation) To be confirmed when the Appropriate Regulations have been passed by Government*

Issue of Improvement Notice including development of the notice by a Food Safety Officer Per Notice	\$155.00
Issue of Improvement Notice including development of the notice by a Food Safety Officer Per Hour Development: Charge per Hour after 1st hour	\$155.00
Application for Review of Issue of Improvement Notice per Notice	\$155.00
Application for Review of Issue of Improvement Notice per hour developing and issuing Notice after 1 Hour	\$155.00

**City Council Fees & Charges for 2019/20**

Fees and charges set under section 150 of the Local Government Act 2002 or other relevant legislation (eg. Dog Control Act 1990, Building Act 2004, Food Act 2014, etc.) or By-law

<b>Fees for 2019/20</b>
<b>GST Inclusive (15%)</b>

**District Plan****Privately requested Plan changes**

Fixed charge payable at time of lodging a formal request for a change to the plan	\$20,000.00
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*All time spent on private plan change requests will be charged at the following hourly rates. Where costs exceed the fixed charges specified above the additional costs will be invoiced separately.*

Statutory Administration Officers	\$100.00
Senior Council Officer (administration)	\$150.00
Planner & specialist input (junior and intermediate level) from another Council department	\$180.00
Senior Planner, Principal Advisor, Team Leader, Programme Manager & specialist input (senior level) from another Council department	\$200.00

**Additional costs**

Council Hearings Panel attending hearing and making a recommendation to the Council	As set by Remuneration Authority
Commissioner appointed to conduct hearing and make recommendation to the Council	Actual Cost
Disbursement costs such as advertising, photocopying and postage, and fees charged by any consultant engaged by the Council will be charged at actual cost	Actual Cost

**City Council Fees & Charges for 2019/20**

**Fees for 2019/20**

Fees and charges set under section 150 of the Local Government Act 2002 or other relevant legislation (eg. Dog Control Act 1990, Building Act 2004, Food Act 2014, etc.) or By-law

**GST Inclusive (15%)**

**Development Contributions**

**1. Estimates (set under section 12 of Local Government Act)**

*Requests for estimates of development contributions where no building consent, resource consent, subdivision consent or service connection has been applied for.*

Estimate of development contributions (Fixed fee)	\$95.00
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**2. Objections**

*Objections under section 199C of the Local Government Act 2002 to development contribution assessments.*

*The time taken to process an objection will be charged at the relevant scheduled hourly rate, plus the actual cost of the commissioner(s) and disbursements. Time will be charged at the hourly rate applicable at the time the work was carried out. If the cost of processing exceeds the Deposit an invoice will be sent for the additional processing fees. Alternatively, the balance of the deposit will be refunded if it is not required for processing.*

Deposit required before processing of the objection will commence	\$1,000.00
Development contributions commissioners	Actual cost
Secretarial costs (hourly rate)	\$100.00
Administrative costs - Development Contributions Assessors (hourly rate)	\$150.00
Administrative costs - Team Leader/Manager level (hourly rate)	\$200.00
Disbursements	Actual cost

# City Council Fees & Charges for 2019/20

Fees for 2019/20

Fees and charges set under section 150 of the Local Government Act 2002 or other relevant legislation (eg. Dog Control Act 1990, Building Act 2004, Food Act 2014, etc.) or By-law

GST Inclusive (15%)

## Resource Consents

All fees are deposits unless listed as a total fee. Note: Deposits and Total fees are fixed charges under Section 36(1) of the Resource Management Act 1991.

Please note that deposits do not always cover all of the costs in processing an application. Where processing costs exceed the specified deposit the additional costs will be invoiced separately.

The required fee/deposit must be paid before any processing of the application will commence (excluding on account customers).

If an application falls into more than one fee category then the higher fee applies.

## 1. Land Use Applications - Non Notified Deposit (Minimum Application Fee)

### Resource Consents

- Additions, alterations and accessory buildings (all zones)	\$1,800.00
- One or two new residential units (incl Older Person's Housing Units) - all zones	\$2,000.00
- 3 or more units (total on site, including any existing units) - all zones	\$3,500.00
- Signage	\$1,500.00
- Earthworks and retaining walls	\$2,500.00
- Telecommunications	\$1,800.00
- All other non-residential	\$4,000.00

### • Applications for the following works to protected trees

- Felling a diseased, unhealthy or hazardous tree	no charge
- Pruning where necessary to remove a hazard or for tree health	no charge
• All other non-notified applications for works to protected trees	\$1,800.00

### Other Land Use Applications.

- s 87BA Permitted boundary activity	\$800.00
- s 125 Extension of consent lapse period	\$1,800.00
- s 127 Application to change or cancel any condition	\$1,800.00
- s 139 Certificate of Compliance	\$1,200.00
- s 139A Existing Use Certificate	\$1,500.00
- s 176A Application for outline plan	\$2,000.00
- s 176A(2)(c) Waiver of Outline Plan	\$500.00
- s 138 Surrender of resource consent (Total Fee)	\$475.00
- Amendments to consented application and plans (i.e. immaterial changes which do not warrant a s127 application)	\$300.00
- s 128 Review of conditions	Actual cost
- s 87BB Marginal or temporary non-compliance	\$1,000.00
- s 357A(1)(f) and (g) Objections - cost of commissioner, where commissioner has been requested by the objector	Actual cost

Permitted activity notice under a National Environmental Standard	\$500.00
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## 2. Subdivisions - Applications - Non-Notified

### Subdivision Consents

Fee simple subdivisions (including boundary adjustments and change of tenure)	
- Up to 3 lots	\$2,500.00
- More than 3 lots - Per Lot fee (Deposit capped at \$20,000)	\$750.00
Cross lease subdivisions (including cross lease updates)	\$1,500.00
Unit Title subdivisions	\$2,000.00

### Other Subdivision Applications

s 348 Right of Way approval	\$1,500.00
s 127 RMA Cancellation/Variation of Consent Condition	\$1,800.00
s 221(3) RMA Variation/Cancellation of Consent Notice	\$1,500.00
- where this relates to a diseased, unhealthy or hazardous tree protected by a condition of subdivision consent	No charge
s 138 Surrender of resource consent (fixed fee)	\$475.00
s 125 Extension of time for consent which has lapsed	\$1,800.00
s 226 RMA Certification	\$530.00
s 241 RMA Cancellation of Amalgamation	\$530.00
s 243 RMA Surrender of Easements	\$530.00
s 348 LGA Certification on of Documents	\$530.00
s 223 and/or 224 re-certification (after payment of final invoice)	\$300.00

## 3. Notified Land Use and Subdivision Consent Applications

Limited notified	\$10,000.00
Publicly notified	\$15,000.00

## 4. Notices of Requirement

Notice of requirement for a new designation under Section 168	\$15,000.00
Notice of requirement for alteration of a designation, other than a notice under Section 181(3)	\$10,000.00
Notice of requirement for alteration of a designation under section 181(3)	\$1,500.00
Notice to withdraw requirement under section 168 (4)	\$1,000.00
Notice to remove a designation (in whole or in part) under section 182	\$1,000.00

## 5. District Plan Certificates

Minimum Floor Level Certificate (Total Fee)	\$105.00
Infrastructure Capacity Certificate (Total Fee)	\$105.00
Rockfall AIFR Certificate (Deposit)	\$2,000.00
Tree Removal Certificate	No Charge
Quarry Site Rehabilitation Plan (Certification & Reviews)	Actual Cost

Other District Plan Certificates, including Event Management Plan certification (Deposit)	\$300.00
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## 6. Bonds, Covenants and Encumbrances

Preparation, registration or cancellation of bond or covenant.	Actual Cost
Preparation and registration of encumbrance for family flat or older person's housing (Total Fee)	\$485.00
Discharge of encumbrance - conversion of family flat or older person's housing unit (Total Fee)	\$500.00

## 7. Additional Processing Fees for ALL applications subject to a deposit:

*If the actual cost of processing exceeds the deposit paid an invoice will be sent for the additional processing fees. Alternatively, the balance of the deposit will be refunded if it is not required for processing. Interim invoices may be issued.*

*The time taken to process an application (including any pre-application time) and undertake associated subdivision post-consent work, will be charged at the relevant scheduled hourly rate, plus the actual cost of any external specialists/consultants/commissioner and disbursements. Time will be charged at the hourly rate applicable at the time the work was carried out.*

*The subdivision consent fees include consent processing, engineering design acceptance, construction audits and clearances, and certification.*

*Additional fees are required to be paid before the s.224 certificate will be released. Bond and maintenance/defect liability clearance fees will be invoiced at the relevant time.*

### Hourly rates

- Administration	\$105.00
- Planner Level 1 and Planning Technician	\$155.00
- Planner Level 2 and 3 and specialist input (junior and intermediate level) from another Council department	\$185.00
- Senior Planner, Team Leader, Manager, and specialist input (senior level) from another council department	\$205.00
- External specialist and consultant	Actual Cost

Where a Commissioner is required to make a decision on an application	Actual Cost
Cost of Councillors/Community Board Members sitting on Hearings Panels.	Actual Cost
Reports commissioned by the Council	Actual Cost
Disbursements (including advertising and service of documents)	Actual Cost
Certificate of Title documents (if not provided with application)	\$5.00 per document
Consent management fee (fixed fee included in the total processing fees for every resource consent application)	\$85.00

## 8. Fees for Monitoring and Non Compliance of Resource Consent Conditions

*These fees are additional to the processing fees for every resource consent that requires monitoring of conditions.*

*The monitoring programme administration fee and initial inspection fees will be charged at the time the consent is issued. Any additional monitoring time will be charged when the monitoring has been carried out, at the specified hourly rate.*

Monitoring programme administration fee (standard fee charged at the time of consent and applicable to variations and amendments)	\$102.00
Residential consent monitoring fee (standard fee for verification of documentation submitted to confirm compliance with conditions, charged at time of consent).	\$60.45

Residential consent monitoring fee (standard fee for first monitoring inspection charged at the time of consent, multiple fees may apply where more than one monitoring inspection is required).	\$116.80
Commercial consent monitoring fee (standard fee for first monitoring inspection charged at the time of consent, multiple fees may apply where more than one monitoring inspection is required).	\$175.50
Note the above monitoring fees are payable when resource consent is issued. The Council will recover additional costs from the consent holder if further inspections, certification of conditions or additional monitoring activities (including those relating to non-compliance with consent conditions), are required. Additional charges will apply based on the additional monitoring hourly rate as specified.	\$120.90
Additional monitoring (per hour fee covering travel, monitoring assessment and associated file management / administration)	\$120.90

#### **8A. Fee for Monitoring and Non Compliance with EQ temporary accommodation permits/District Plan provisions**

Monitoring visit fee for temporary accommodation permits (per visit)	\$114.50
Final site visit following permit expiry	\$61.00
Non compliance fee (per hour fee - covering travel, compliance assessment/meetings, and associated file management/administration)	\$118.50

#### **8B. Monitoring of Permitted Activities under a National Environmental Standard**

Monitoring Programme Administration Fee (charged on acceptance of the permitted activity notice and applicable to any amendments).	\$102.00
Permitted Activity Monitoring Fee. Standard fee per monitoring inspection charged at the time of acceptance of the permitted activity notice. Multiple fees may be applied where more than one monitoring inspection is required.	\$175.50
Note the above monitoring fees are payable when a permitted activity notice is accepted. The Council will recover additional costs from the person or organisation carrying out the permitted activity if further inspections, or additional monitoring activities are required (including those relating to non compliance with permitted activity conditions). Additional charges will apply based on the rate specified.	\$120.90
Additional Monitoring Fee (per hour covering travel, monitoring assessment and associated file management/administration).	\$120.90

**City Council Fees & Charges for 2019/20**

Fees and charges set under section 150 of the Local Government Act 2002 or other relevant legislation (eg. Dog Control Act 1990, Building Act 2004, Food Act 2014, etc.) or By-law

**GST Inclusive (15%)**

**1. Building Consents**

All deposits and fixed fees will be invoiced at the time of lodgement with the Council.  
Payment to be as soon as practicable.

Applications that are not accepted at the time they are submitted will incur administration costs.

Other services not specifically detailed in this schedule will be charged at the relevant officer charge out rate.

Any reference to Residential, Commercial 1, 2 or 3 or Industrial is based on National BCA Competency Assessment System Levels.

**1.1 Solid or Liquid Fuel Heaters**

	Type of Charge	Other Charges Possible	Fees for 2019/20
Solid or liquid fuel heaters per single household unit. Fixed fee includes processing, one inspection and a code compliance certificate. Additional Fees may apply if further services requested.	Fee	Yes	\$390.00
Solid liquid fuel heater that changes location and/or make and/or model.	Fee	Yes	\$280.00

**1.2 Building Consent Applications**

*This deposit is payable for all residential and commercial consent applications.  
Actual costs will be calculated at the time of the processing decision.*

**1.2.1 Residential Applications**

	Type of Charge	Other Charges Possible	Fees for 2019/20
Value of work:			
\$0 to \$19,999	Deposit	Yes	\$1,200.00
\$20,000 to \$100,000	Deposit	Yes	\$1,400.00
Over \$100,000 to \$300,000	Deposit	Yes	\$2,000.00
Over \$300,000 to \$500,000	Deposit	Yes	\$2,800.00
Over \$500,000	Deposit	Yes	\$3,800.00

*Excluding multi-storey apartment buildings.  
New buildings, additions and alterations*

## 1.2.2 Commercial Applications

	Type of Charge	Other Charges Possible	Fees for 2019/20
Value of work:			
\$0 to \$19,999	Deposit	Yes	\$1,550.00
\$20,000 to \$100,000	Deposit	Yes	\$2,670.00
Over \$100,000 to \$500,000	Deposit	Yes	\$4,000.00
Over \$500,000 to \$1m	Deposit	Yes	\$5,850.00
Over \$1m	Deposit	Yes	\$7,990.00

*Including multi-storey apartment buildings.  
New buildings, additions and alterations*

## 1.2.3 Amendment of a Building Consent

	Type of Charge	Other Charges Possible	Fees for 2019/20
- Minor Variation	Fee	Yes	\$185.00
- Residential Amendment	Deposit	Yes	\$495.00
- Commercial/Industrial Amendment	Deposit	Yes	\$740.00
- Amendment to modify building code clause B2 - Durability	Deposit	Yes	\$162.50

## 1.2.4 Miscellaneous fees associated with granting of a Building Consent.

	Type of Charge	Other Charges Possible	Fees for 2019/20
Registration of section 73 certificates under the Building Act 2004.	Fee	Yes	\$420.00
Registration of section 75 certificates under the Building Act 2004.	Fee	Yes	\$420.00
Memorandum of encumbrance due to grant of waiver under section 67 of the Building Act 2004	Fee	Yes	Actual Cost

## 1.3 Building Consents - Fixed Fees

### 1.3.1 Streamline Residential Dwellings

	Type of Charge	Other Charges Possible	Fees for 2019/20
Up to \$300,000	Fee	Yes	\$1,750.00
Over \$300,000 to \$500,000	Fee	Yes	\$1,900.00
Over \$500,000	Fee	Yes	\$2,500.00

*Fixed processing fee from participants in the Streamline consenting process.*

*Covers the processing costs for the consent only.*

*Excludes inspections or any other Council/Government fees and levies*

*Additional categories of work may be added to the Streamline Building Consent process.*

*Appropriate fees are set at the discretion of the General Manager Consenting & Compliance.*

### 1.3.2. Building Inspection Fees

	Type of Charge	Other Charges Possible	Fees for 2019/20
-- Residential (excluding multi-storey apartment buildings)	Hourly Rate	Yes	\$200.00
-- Commercial (including multi-storey apartment buildings and industrial)	Hourly Rate	Yes	\$255.00

*Per inspection not exceeding one hour.*

*Any time over an hour will be charged in 15min increments.*

*Not all chargeable time is on site.*

*Offsite tasks may include assessment, communications and decisions made.*

### 1.3.3 Notice to Fix

	Type of Charge	Other Charges Possible	Fees for 2019/20
Notice to fix	Deposit	Yes	\$370.00
Extension of time to start work on an issued building consent	Deposit	Yes	\$150.00

*Costs exceeding the scheduled fee will be recovered at the relevant officer hourly rate.*

### 1.3.4 Certificate for Public Use.

	Type of Charge	Other Charges Possible	Fees for 2018/19
-- Commercial 1 & 2	Deposit	Yes	\$430.00
-- Commercial 3	Deposit	Yes	\$850.00

*Scheduled cost includes deposit, assessment and inspection*

*Costs exceeding the scheduled fee will be recovered at the relevant office hourly rate.*

### 1.3.5. Code Compliance Certificates

	Type of Charge	Other Charges Possible	Fees for 2019/20
Residential minor building work.	Deposit	Yes	\$126.00
Residential accessory buildings and residential alterations.	Deposit	Yes	\$220.00
Residential new dwellings (excluding multi-storey apartment buildings).	Deposit	Yes	\$360.00
Commercial 1 & 2 and Residential multi storey apartment buildings.	Deposit	Yes	\$550.00
Alterations to a Commercial 3 building less than or equal to \$500,000	Deposit	Yes	\$550.00
Commercial 3 over \$500,000	Deposit	Yes	\$1,200.00

*Costs exceeding the scheduled fee will be recovered at the relevant officer hourly rate.*

### 1.4 Other Building Act Applications

	Type of Charge	Other Charges Possible	Fees for 2019/20
<b>1.4.1 Schedule 1 Exemption Application</b>	Fixed Fee		\$590.00

#### 1.4.2 Certificate of Acceptance

	Type of Charge	Other Charges Possible	Fees for 2019/20
<b>1.4.2.1 Application for Certificate of Acceptance.</b>	Case by Case		Calculated at application

*Equivalent fees, charges or levies that would have been applied if a Building Consent had been obtained.*

The authority to recover these fees is enabled under Section 97 (e) of the Building Act 2004.

**1.4.2.2 Residential Certificate of Acceptance Applications.**

Type of Charge	Other Charges Possible	Fees for 2019/20
Value of work:		
\$0 to \$19,999	Deposit	Yes \$1,200.00
\$20,000 to \$100,000	Deposit	Yes \$1,400.00
Over \$100,000 to \$300,000	Deposit	Yes \$2,000.00
Over \$300,000 to \$500,000	Deposit	Yes \$2,800.00
Over \$500,000	Deposit	Yes \$3,800.00

Second element of charge recovered under Section 96(1) (a) of the Building Act.  
 Costs exceeding the scheduled fee will be recovered at the relevant officer hourly rate.  
 Excluding multi-storey apartment buildings

**1.4.2.3 Commercial Certificate of Acceptance Applications.**

Type of Charge	Other Charges Possible	Fees for 2019/20
Value of work:		
\$0 to \$19,999	Deposit	Yes \$1,550.00
\$20,000 to \$100,000	Deposit	Yes \$2,670.00
Over \$100,000 to \$500,000	Deposit	Yes \$4,000.00
Over \$500,000 to \$1m	Deposit	Yes \$5,850.00
Over \$1m	Deposit	Yes \$7,990.00

Second element of charge recovered under Section 96(1) (a).  
 Costs exceeding the scheduled fee will be recovered at the relevant officer hourly rate.  
 Including multi-storey apartment buildings and industrial.

**1.4.3 Change of Use Application**

Type of Charge	Other Charges Possible	Fees for 2019/20
Application Fee	Deposit	Yes \$540.00

Primary purpose where use of building changes.  
 Fee based on 2 hour technical review and administration.

**1.4.4 Project Information Memoranda (PIM)**

Type of Charge	Other Charges Possible	Fees for 2019/20
Costs exceeding the scheduled fee will be recovered at the relevant officer hourly rate.		
- Residential	Deposit	Yes \$360.00
- Commercial/Industrial	Deposit	Yes \$485.00

<b>1.4.5 Building Warrant of Fitness</b>	<b>Type of Charge</b>	<b>Other Charges Possible</b>	<b>Fees for 2019/20</b>
Compliance schedule amendment fee	Deposit	Yes	\$250.00
Annual Base Fee for administering a Building Warrant of Fitness (BWOFF)	Fee		\$125.00
Annual Variable Fee for administering a Building Warrant of Fitness (BWOFF) per system	Fee		\$40.00
Issue and register a new compliance schedule	Deposit	Yes	\$200.00
BWOFF Audit Fee	Deposit	Yes	\$250.00

*Costs exceeding the scheduled fee will be recovered at the relevant officer hourly rate.*

<b>1.4.6. Miscellaneous Fees</b>	<b>Type of Charge</b>	<b>Other Charges Possible</b>	<b>Fees for 2019/20</b>
Admin/Management Fee (applicable to all building consents without fixed fees and to certificates of acceptance).	Fee		\$175.00
Building Levy as per The Building Act 2004 for work valued over \$20,000	Fee		\$2.01 per \$1,000 value
Building Research Levy as per The Building Research Levy Act 1969 for work valued over \$20,000 (BRANZ Levy).	Fee		\$1.00 per \$1,000 value
Residential Accreditation Levy (Payable on all Building Consents to recover appropriate Council costs).	Fee		\$0.40 per \$1,000 value
Commercial Accreditation Levy (Payable on all Building Consents to recover appropriate Council costs).	Fee		\$0.60 per \$1,000 value

Costs recovered under the Building (Accreditation of Building Consent Authorities) Regulations 2006.

Application for Exemption for an Earthquake Prone Building (New Charge).	Deposit	Yes	\$610.00
Application for an Extension of time for a Heritage Earthquake Prone Building.	Deposit	Yes	\$610.00
Assessment of information related to a Building's EQP status.	Deposit	Yes	\$610.00
Notification of works to be placed on property file	Fee		\$65.00
Document storage fee for consents issued by other Building Consent Authorities	Deposit		Actual Cost
Electronic file management charge	Fee		\$52.00

<b>1.5 Relevant Officer Charge Out Hourly Rates</b>	<b>Type of Charge</b>	<b>Other Charges Possible</b>	<b>Fees for 2019/20</b>
Rate 1: Building Administrator, Inspections Administration Officer			\$120.00
Rate 2: Code Compliance Auditors, Vetting Officers,			\$180.00
Rate 3: Building Consent/Control Officer, Case Managers, External Contractor (insp. & processing)			\$210.00
Rate 4: Specialist, Senior Building Consent/Control Officer, Senior Building Inspector			\$245.00
Rate 5: Specialist Engineer, Principal Building Official, External Specialist			\$275.00
Rate 6: Senior Engineer, Team Manager, Senior External Specialist			\$294.00

*Any new roles will be matched with the closest role that exists on the schedule.*

### 1.6 Partnership Approvals Service

	Type of Charge	Other Charges Possible	Fees for 2019/20
Case Manager hourly charge out rate			\$210.00
Individual agreements for service may be available to customers			By negotiation

*Available for projects where a case management approach will assist with the rebuild of the City.*

*Examples are projects of high profile, either in terms of site/dollar value/complexity or multiple project customers.*

### 1.7. Pre Application Advice for Regulatory Services

	Type of Charge	Other Charges Possible	Fees for 2019/20
Pre-application Meetings			Actual costs recovered.

*Officer time and Administration costs pre and post meeting will be incorporated into total cost of service.*

**City Council Fees & Charges for 2019/20**

<b>GST Inclusive (15%)</b>
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Fees and charges set under Section 150 of the Local Government Act 2002.  
Alternatively other relevant legislation (eg. Dog Control Act 1990, Food Act 2014, etc.) or By-law may apply.

**Property Information Services**

<b>Land Information Memoranda</b>	<b>Type of Charge</b>	<b>Other Charges Possible</b>	<b>Fees for 2019/20</b>
Residential Land Information Memoranda	Fee	No	\$290.00
Fast track Residential Land Information Memoranda (5 days)	Fee	No	\$390.00
Commercial Land Information Memoranda	Fee	No	\$435.00
Fast track Commercial Land Information Memoranda (5 days)	Fee	No	\$535.00
Land Information Memoranda cancellation fee (over 24hr acceptance period)	Fee	No	\$63.00

<b>Property File Services</b>	<b>Type of Charge</b>	<b>Other Charges Possible</b>	<b>Fees for 2019/20</b>
Digitised Residential Property file (hard copy conversion only)			\$65.00
Digitised Property file (all electronic files)			\$30.00
Commercial Property File Service ( First Hour)			\$64.50
Commercial Property File Service ( Subsequent to 1st hour)			\$36.00
Barcode queries (More than 3)			\$9.00
Optional electronic scan of Commercial Property Files (to be offset by the viewing fee)			Actual costs recovered

**City Council Fees & Charges for 2019/20****Fees for 2019/20**

Fees and charges set under section 150 of the Local Government Act 2002 or other relevant legislation (eg. Dog Control Act 1996, Building Act 2004, Food Act 2014, etc.) or By-law

GST Inclusive (15%)

**Animal Management****DOG REGISTRATION FEES** (Reasonable fees set by Council resolution, s37 of the Dog Control Act 1996)

(For Definitions of the categories below, refer to page 6 of the Christchurch City Council's Dog Control Policy 2016)

All registration fees paid after 1 August attract a penalty fee - s37(3) of the Dog Control Act 1996

**Registration fee for Dogs Classified as Dangerous**

	\$139.00
If paid on or before 31 July (being 50% increase on the standard fee - s32(1)(e) of the Dog Control Act 1996)	
If paid on or after 1 August	\$171.00

**Un-neutered Dogs (other than RDO status)**

If paid on or before 31 July	\$93.00
If paid on or after 1 August	\$125.00

**Spayed/neutered Dogs Registration Fees (does not apply to RDO status dogs)**

If paid on or before 31 July	\$82.00
If paid on or after 1 August	\$114.00

**Owner Granted RDO status****First Dog**

If paid on or before 30 June	\$59.00
If paid between 1 July and 31 July	\$82.00
If paid on or after 1 August	\$114.00

**Second and subsequent dogs**

If paid on or before 30 June	\$41.00
If paid between 1 July and 31 July	\$82.00
If paid on or after 1 August	\$114.00

**Working, and Rural Working Dog Registration Fees****First Dog**

If paid on or before 31 July	\$29.00
If paid on or after 1 August	\$41.00

<b>Second and subsequent dogs</b>	
If paid on or before 31 July	\$24.00
If paid on or after 1 August	\$34.00

<b>Disability Assist Dogs Registration</b>	no charge
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## LICENCE TO OWN MORE THAN TWO DOGS

Fees payable for a licence to own more than two dogs (only applies to properties less than one hectare)

One off property inspection application fee payable to obtain a licence to own more than two dogs - per property fee	\$72.00
Re-inspection fee - to upgrade/change of dog/additional dog on an existing licence to own more than two dogs for the same property (change to new property means new initial inspection fee rather than re-inspection)	\$34.00

## DOG SHELTER FEES

Fees payable for the sustenance/care and release of dogs impounded and returned to the dog owner

Fee payable for the release of a dog - the first time the dog has been impounded	\$50.00
Fee payable for the release of a dog - the second time the dog has been impounded	\$80.00
Fee payable for the release of a dog - the third or subsequent time the dog has been impounded	\$120.00
Fee payable for the sustenance of the dog - per day or part thereof	\$10.00
Fee payable for the destruction and disposal of a dog - per dog	\$53.00
	\$80.00
Fee payable to adopt a dog from the dog shelter (appropriate registration fees must also be paid prior to release)	
Fee payable for the return of a dog back to the owner's property - per dog	No fee now

## STOCK SHELTER FEES

For every stallion (over 9 months old)	\$22.00
For every gelding, mare, colt, filly or foal	\$11.00
For every mule, ass or donkey	\$11.00
For every bull (over 9 months old)	\$22.00
For every steer, cow, heifer, or calf	\$11.00
For every boar or sow (over 6 months old)	\$11.00
For every other pig	\$6.00
For every sheep or goat	\$3.00

For every deer, llama, or alpaca	\$11.00
Sustenance charge per day or part thereof	\$4.00

- Fees payable for release of stock will include all costs incurred by the Council in the impoundment of the stock (including mileage and travel costs, hire of equipment, e.g., trailers if appropriate) and also the appropriate pound Fees, as detailed above

- Fees indicated above are a guide only and actual costs for release of stock will be advised when individual costs are tallied.

