

## Terms & Conditions

### CONDITIONS FOR THE USE OF PARKS BUILDINGS

General information:

- Please carry your booking confirmation with you in case other visitors are using the space. If there is any confusion with other visitors please ring the 24 hour call centre on (03) 941 8999 to be directed towards the duty ranger.

In keeping with the natural setting:

- All groups will need to supply their own rubbish bags and take their rubbish away.

To ensure everyone's safety and enjoyment:

- The hirer is to accept responsibility for leaving the above area in a clean and tidy condition after use and for any damage resulting from the use of the above areas. Any damage is to be repaired to the satisfaction of the Christchurch City Council.

### CANCELLATIONS

If you require changes to your booking, please notify us as soon as possible. Any changes in hire times will need to be confirmed as other users may be booked in.

Please note that we require five working days notice of cancellation to obtain a refund. Cancellations outside of this time will be issued with a 12 month credit.

The Christchurch City Council reserves the right to cancel any bookings due to circumstances beyond its control.

### IMPORTANT INFORMATION

The organisers shall absolve the Council from any liability whatsoever relating to the booking of the above area.

All Parks bylaws must be complied with.

#### ADDITIONAL CONDITIONS AND INFORMATION SPECIFIC TO:

##### Akaroa Sports Pavilion

The Sports Pavilion is located at the Akaroa Recreation Ground. Keys can be collected and returned from the Akaroa Service Centre, 78 Rue Lavaud, open Monday to Friday 9am to 5pm. You will need to bring your letter of confirmation.

Facilities available for use:

- meeting area and a screen in the end room
- full kitchen facilities
- shower/changing rooms

You will need to bring your own tea towels and dishwashing supplies for the kitchen. Cleaning equipment is stored in the wheelchair bathroom.

Parking is provided immediately adjacent to the building. Vehicles are not permitted in the park.

You are not permitted to use any smoke generating equipment or naked flames.