

APPENDIX E



RETURN OF ELECTORAL DONATIONS AND EXPENSES
 (Under section 112A of the Local Electoral Act 2001)

Part 1. RETURN OF ELECTORAL DONATIONS 1

I, Sally-Anne Buck was a candidate for the following election(s) held on 12 October 2013 Fendalton/Waimairi Community Bd
Chch City

I make the following return of all electoral donations received by me that exceed \$1500:

A: Electoral donations - set out in respect of every donation received (other than an anonymous electoral donation) that exceeds \$1500 in sum or value:

- the name of the donor
- the address of the donor
- the amount of the donation or, in the case of aggregated donations made by or on behalf of the same donor, the total amount of the donations
- the date the donation was received or, in the case of aggregated donations, the date that each donation was received.

| | | | |
|---|--|---|--|
| Donor's name: | | Donor's address: | |
| Description of donation (money, goods or services) and whether it contains contributions (if it does, also complete B below): | | | |
| Date received (or date/s received if aggregated): | | Donation value \$ (inc GST) (or total if aggregated): | |

| | | | |
|---|--|---|--|
| Donor's name: | | Donor's address: | |
| Description of donation (money, goods or services) and whether it contains contributions (if it does, also complete B below): | | | |
| Date received (or date/s received if aggregated): | | Donation value \$ (inc GST) (or total if aggregated): | |

| | | | |
|---|--|---|--|
| Donor's name: | | Donor's address: | |
| Description of donation (money, goods or services) and whether it contains contributions (if it does, also complete B below): | | | |
| Date received (or date/s received if aggregated): | | Donation value \$ (inc GST) (or total if aggregated): | |

1 Note: The Local Electoral Act requires candidates to file "nil return" if the candidate considers that there is no relevant information to disclose under section 112A, the candidate must file nil return). Candidates should indicate "nil return" in the relevant tables in the form.

o If there is insufficient space in any section, attach a separate sheet with the detail.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is essential for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the specific procedures and protocols that must be followed to ensure the integrity and security of the data.

3. It is important to note that these procedures are designed to be flexible and adaptable to changing circumstances and requirements.

4. The document also highlights the need for regular training and education for all staff members involved in the process.

5. Finally, it stresses the importance of ongoing monitoring and evaluation to ensure that the system remains effective and efficient.

6. The following table provides a detailed overview of the key components and steps involved in the process.

| Component | Description |
|--------------------|---|
| 1. Data Collection | Identify and collect all relevant data sources and ensure they are properly categorized and labeled. |
| 2. Data Storage | Implement secure and reliable storage solutions to protect the data from loss or unauthorized access. |
| 3. Data Processing | Apply appropriate algorithms and techniques to clean, transform, and analyze the data. |
| 4. Data Reporting | Generate clear and concise reports and visualizations that provide meaningful insights into the data. |
| 5. Data Archiving | Establish a system for archiving and preserving data for long-term storage and future reference. |

7. The document also includes a section on the roles and responsibilities of the various stakeholders involved in the process.

- 8. The primary responsibility of the data management team is to ensure the accuracy and integrity of the data.
- 9. The business units are responsible for providing the necessary data and ensuring its timely and accurate collection.
- 10. The IT department is responsible for implementing and maintaining the data management system.

11. The document also provides a detailed overview of the data management system's architecture and components.

12. The system is designed to be scalable and flexible, allowing it to accommodate future growth and changes in requirements.

13. The system is also designed to be user-friendly and easy to use, ensuring that all staff members can effectively utilize it.

| Component | Description |
|--------------------|---|
| 1. Data Source | Identify and connect to all relevant data sources, including internal databases, external APIs, and legacy systems. |
| 2. Data Ingestion | Implement robust data ingestion mechanisms to ensure the timely and accurate transfer of data into the system. |
| 3. Data Processing | Apply data processing and transformation rules to clean, normalize, and analyze the data. |
| 4. Data Storage | Implement secure and scalable storage solutions to store the processed data. |
| 5. Data Access | Implement secure and controlled access mechanisms to ensure that only authorized users can access the data. |
| 6. Data Reporting | Implement reporting and visualization capabilities to provide meaningful insights into the data. |
| 7. Data Archiving | Implement archiving and backup mechanisms to ensure the long-term preservation and recovery of the data. |

14. The document also includes a section on the system's security and risk management, detailing the measures in place to protect the data from unauthorized access and loss.

15. The system is designed to be resilient and able to recover from any potential security incidents or data loss events.

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| <p>B: Electoral donation funded from contributions² – in the case that any of the above donations are funded from contributions, set out the following details in respect of each contribution that, exceeds \$1500 in sum or value</p> <ul style="list-style-type: none"> • the name of the contributor • the address of the contributor • the total amount of the contributor's contributions made in relation to the donation. | | | |
| Contributor's name: | | Contributor's address: | |
| Description of contribution (money, goods or services) and the electoral donation (in part A) to which the contribution applies: | | | |
| Date applicable donation received (or date/s received if aggregated): | | Contribution value \$ (inc GST) (or total if aggregated): | |
| Contributor's name: | | Contributor's address: | |
| Description of contribution (money, goods or services) and the electoral donation to which the contribution applies: | | | |
| Date applicable donation received (or date/s received if aggregated): | | Contribution value \$ (inc GST) (or total if aggregated): | |
| Contributor's name: | | Contributor's address: | |
| Description of contribution (money, goods or services) and the electoral donation to which the contribution applies: | | | |
| Date applicable donation received (or date/s received if aggregated): | | Contribution value \$ (inc GST) (or total if aggregated): | |

Note: The *Local Electoral Act* defines "contributions" as money or goods or services that have been given to a donor to fund, be applied to, or included in an electoral donation (for example, contributions to trust funds or a fundraising collection).

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|---|--|---|--|
| <p>C: Anonymous electoral donations³ – set out the following in respect of every anonymous donation received that exceeds \$1500:</p> <ul style="list-style-type: none"> • the date the donation was received • the amount of the donation • the specific election campaign to which the donation was designated • the amount paid to the electoral officer and the date the payment was made. | | | |
| Date donation received: | | Donation value \$ (inc GST) (or total if aggregated): | |
| Description of donation (money, goods or services): | | | |
| Specific election campaign to which the donation was designated: | | Amount paid to electoral officer and the date the payment was made: | |
| Date donation received: | | Donation value \$ (inc GST) (or total if aggregated): | |
| Description of donation (money, goods or services): | | | |
| Specific election campaign to which the donation was designated: | | Amount paid to electoral officer and the date the payment was made: | |
| Date donation received: | | Donation value \$ (inc GST) (or total if aggregated): | |
| Description of donation (money, goods or services): | | | |
| Specific election campaign to which the donation was designated: | | Amount paid to the electoral officer and the date the payment was made: | |

Note: Section-103A of the Local Electoral Act defines "anonymous" as "made in such a way that the candidate who receives the donation does not know the identity of the donor; and could not, in the circumstances, reasonably be expected to know the identity of the donor".

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